

CYBERSECURITY PLANNING COMMITTEE

Virtual Meeting
Friday December 2, 2022 at 3:00 p.m.

MINUTES

1. Welcome & Call to Order

Ms. Narvaiz called the meeting to order at 3:03 pm and welcomed everyone to the meeting. Ms. Narvaiz called the roll and announced a quorum was present for conducting business by voicing those she did not see present.

2. Roll Call –

Members Present:

Peter Mantos
Dr. Lorie M. Liebrock [later]
Raja Sambandam [later]
Cassandra Hayne
Nathan C. Brown
William A. York
Carlos S. Lobato [later]
Sen. Michael Padilla

Brigadier General Miguel Aguilar
Robert (Bobby) L. Benavidez
Dr. Bradley K. Purdy
William (Tim) Pressley
Dr. Srinivas Mukkamala [later]

Not Present

Tracy Lopez
Michael W. Good [arrived later]

Others Present:

Todd Baran, DOIT General Councilor
Renee Narvaiz, DOIT
Melissa Gutierrez, DOIT
Todd Glanzer, Deloitte
Thomas Flores
Daniel S. Wolf
Peggy Castner
Jo Ross
Caleb Raymer, NM EMNRD

3. Approval of Agenda

Senator Padilla moved, seconded by General Aguilar, to approve the agenda as published. The motion was approved without objection.

4. Approval of Meeting Minutes

There were no minutes to approve available.

5. Subcommittee Reports

a. Plan Subcommittee – Carlos Lobato

Chair Mantos pointed out the timeline for major events included outlining the 16 points from the NOFO and when the Committee was going to address those.

Mr. Lobato (and the others) were in the waiting room and all were promoted to the meeting.

Mr. Lobato reported the Plan Subcommittee met with fruitful results on November 21 to deal with the upcoming deadline for determining the framework for the State-wide plan. They will utilize the special publication 800-53 on the 16 requirements in that document. Prior to this meeting, he went to the Cybersecurity Website and found they already have a good map for the cybersecurity framework. He recommended they use that spreadsheet. With it, they can have the best of the best. The Subcommittee will meet again on next Monday.

Mr. Glanzer spoke to the meetings held and offered to present the timeline they had to jump ahead. And one item for discussion was to proceed with Deloitte's activities - how to proceed along the way. He shared his screen on the High Level Timeline which was required to submit with the grant request. From that, he pointed out the exception request had a timeline out to December 10. By April 2023, they would have a draft of the plan, incorporating those sixteen identified in the NOFO and begin the coordination process for review and submission six weeks before the deadline of September 30, 2023. The submission would include an investment request for future year funding. And once expected approval from DHS would be budget for remaining funding and merged with the Engagement Subcommittee activities. Building out the plan is the focus for this first year.

b. Engagement Subcommittee – Robert L. Benavidez

Dr. Liebrock reported for Mr. Benavidez. They talked about what needed to be done with the State agencies, the Legislature, Higher Ed, Counties, Municipalities and Tribes. What they added today were critical infrastructure and health care. Members have agreed to take the lead for contacting those entities and are still working on it. She already had the list on higher education IT Directors and Member Lopez has already done some of the critical infrastructure. Member Pressley has worked on contacting New Mexico Tribes. The data includes specific people to

contact and what needs to be done for engagement. Where appropriate, they will identify how to access funding and other resources, who needs to be added, and the difference between commercial vendors from state agencies.

Chair Mantos asked who will be responsible to bring this list together.

We would like members to propose the appropriate person or groups we need to reach out to. We need the Office of the Courts, Detention Centers, etc. He hoped Ms. Hayne could give it thought and consider names to put in there. And Senator Padilla could identify a good point of contact for Legislative committees, etc. The same is true for the public schools.

Ms. Hayne and Senator Padilla agreed.

Senator Padilla asked for someone to send an email regarding the contacts needed from the Legislature, and he would get on it right away.

Chair Mantos agreed to send it.

6. Cybersecurity Performance Goals (CPG) Survey Deadline

Mr. Lobato said he and Mr. Benavidez will be meeting before the deadline and send out the survey. Ideally, it will be done by the end of January and Mr. Benavidez was going to recommend the questions to ask.

Chair Mantos hoped the recipients list would come together in time to send it out before the January 31, 2023 deadline. Something to consider is what to do next.

Mr. Purdy commented that it usually was better for small organizations to use the Government framework.

Senator Padilla felt it was critical to be measuring what the Feds want us to measure such as broadband because special money for that kind of thing is available. Whoever is working on it should contact the federal offices to get feedback on what we are looking at and get them to review those things we are asked to get done.

7. High Level Calendar / Major Activities (Plan Development / Cyber Goals / 16 Elements)

Chair Mantos wanted them to be up on things like multi-factor authentication, plus those 16 elements Mr. Lobato alluded to earlier. We want that on the High Level Calendar. Two of those we have now.

Mr. Lobato agreed. He had a spreadsheet on it to share that was designed by Nick. It has a mapping from the Cybersecurity Network Special publication 800-53 and would have the NOFO requirement and the 16 elements that must be done. At least what is in mind is to list the NOFO requirements and map them back to the cybersecurity framework. He planned to share it to the Committee at the next meeting.

8. Deloitte Contract Scope of Work

Mr. Glanzer added that Deloitte previously presented the scope of work at the last subcommittee meeting and now that grant is submitted. We have a better understanding on the approach and moving ahead, based on a slight change of statement of work and how it will meet the requirements, such as meeting the State's Procurement Code. He didn't see any issues on the Scope, and they discussed on meeting the timeline. Both the committee and specific subcommittee requirements to meet on the artifacts and to meet what is expected of us from a performance perspective and artifact perspective, so we don't have to revise the Scope further.

Chair Mantos asked him to make it available.

Mr. Glanzer agreed to make it available in the Committee folder.

Chair Mantos asked Mr. Baran if an issue that slipped his mind had been covered.

Mr. Baran said the issue was the decision for DOIT and SEM to publish information on the status of the Application and FAQs that inform local governments as to what can be expected over the next year on this program. The Engagement Subcommittee did discuss it and can report out on that discussion.

Regarding the Scope of Work issue, he understood the Scope has been reviewed and the Planning Subcommittee has a recommendation on the ethical issue on format will be resolved and if we want to prepare a contract that is based on that Scope with the representations now, or if it can wait two weeks. If it is to be done before the next meeting, it should be voted on now.

Chair Mantos felt it should wait until the Committee has seen the modified Scope.

Mr. Baran said it will be shared at the next meeting.

Chair Mantos urged completing the FAQ and disseminate it.

9. Public Comment

There were no public comments.

10. Next Agenda Topics

Mr. Lobato pointed out that there were two topics already raised. One was the contract on the scope of work with Deloitte and the other was recommended framework by next week so members could review the matrix already established.

Mr. Purdy said in conversation with his Emergency Management Director, every year, the recommendations for security projects as part of funding and he wondered where the emergency management directors were regarding this work and if it was to be kept separate. He said the Committee should make sure there was no conflict there.

Chair Mantos asked that to be added to the agenda.

11. Adjournment

Mr. Lobato moved, seconded by Dr. Liebrock, to adjourn the meeting. The motion was approved without objection.

The meeting was adjourned at 3:45 p.m.

DocuSigned by:
Peter Mantos
BA22600B847E4DC...

Peter Mantos, Chair

12/16/2022
Date