

**CYBERSECURITY PLANNING COMMITTEE  
FRIDAY, June 2, 2023, 3:00 PM**

**1. WELCOME AND CALL TO ORDER**

Ms. Gutierrez called the meeting to order at 3:05 p.m. and welcomed everyone to the meeting.

**2. ROLL CALL**

**MEMBERS PRESENT**

Peter Mantos, Chair  
Mr. Raja Sambandam  
Mr. Carlos Lobato  
Mr. Bradley K. Purdy  
Brigadier General Miguel Aguilar  
Mr. Robert Benavidez

Cassandra Hayne  
Dr. Lorie Liebrock  
Senator Michael Padilla  
Mr. William (Tim) Presley  
Mr. Bill A. York

**MEMBERS ABSENT**

Mr. Nathan C. Brown  
Mr. Michael W. Good

Ms. Tracy Lopez  
Dr. Srimivas Mukkamala

**OTHERS PRESENT**

Melissa Gutierrez  
Todd Baran  
Todd Glanzer  
Joshua Yadao  
Anthony Ballo  
John Roig

Bradley Crowe  
Flori Martinez  
Jeff Roth  
William Campos  
Vincent Urias  
Sue Ann Athens

**3. APPROVAL OF AGENDA**

**MOTION** A motion was made by Mr. Carlos Lobato and seconded by Senator Padilla to approve the agenda as presented.  
There being no opposition, the motion passed.

**4. APPROVAL OF MEETING MINUTES**

**MOTION**

a. A motion was made by Mr. Sambandam and seconded by Senator Padilla to approve the minutes of the March 17, 2023 meeting as presented.  
There being no opposition the motion passed.

b. A motion was made by Mr. Sambandam and seconded by Mr. Lobato to approve the minutes of the April 21, 2023 meeting as presented.  
There being no opposition the motion passed.

c. A motion was made by Mr. Sambandam and seconded by Mr. Lobato to approve the minutes of the May 5, 2023 meeting as presented.  
There being no opposition the motion passed.

## **5. Subcommittee Reports -**

### **a. Plan Subcommittee – Carlos Lobato**

Main focus in past 3-4 weeks has been to assist the Engagement Subcommittee with the Capability Assessment Survey. Provided feedback in all relevant areas. Working group of the Subcommittee met at 10:00 this morning and next step is to review the initial draft of the Cybersecurity Plan; each member asked to make notes and comments, in review mode, of this draft, on a weekly basis and the working group and Planning Subcommittee will then meet on a weekly basis to discuss these notes and comments and provide updates to this Committee. Mr. Lobato expressed appreciation to Deloitte for drafting the initial document. Mr. Lobato noted that there is a lot of work yet to be done here in order to provide more details.

### **b. Engagement Subcommittee – Robert L. Benavidez**

Currently working on three objectives:

1). Continued work to increase response rate to the initial survey, which went out to 691 contacts. Thus far 110 unique organizations have responded.

2). Increase response rate for Capabilities Assessment, which was recently sent out to the 110 respondents to the initial survey, and 13 of those organizations have responded to the Capabilities Assessment.

3). Consistent with the plan Engagement Subcommittee to review and provide input to the Cybersecurity Plan drafted by Deloitte.

Subcommittee also discussed the method to be used to increase the response rates to the initial survey and the Capabilities Assessment, decided to continue to leverage existing forum teams and bodies to engage directly with key stakeholders, i.e., New Mexico Counties Conference coming up, broadband forums being held by the Office of Broadband Access and Expansion and groups such as the Municipal League. Subcommittee members will be attending these events both virtually and in-person; good results when engaging face-to-face and helping walk them through the survey and Capability Assessment.

Chair Mantos - Important points that came out of the Engagement Subcommittee meeting include how to engage other entities, for example, tribal organizations, who were not well represented at the recent Broadband conference, though this issue is important to them. Would there be the expectation to engage them through a similar Cybersecurity summit,

or not? He reiterated Mr. Benavidez' comment, i.e., "meet them where they are". Chair Mantos noted that the Secretary of Indian Affairs holds a weekly meeting on Tuesdays, and an attempt will be made to get Mr. Sambandam engaged with the Secretary's office to get on their meeting agenda to address the importance of their participation.

Mantos - There is also a question of how to get the municipalities involved and queried if the Municipal League represents the right audience. He met today with the Director of Information Technology for the City of Albuquerque, and their CISO is in this meeting today, Mr. Anthony Ballo, and will be asking for suggestions with respect to the best approach for engagement of municipalities.

Ballo - Small group met on Thursday and this topic was discussed, as well as the situation regarding the Pueblos. Response he heard was the possibility of Committee members visiting some of the smaller entities to make those connections. Encouraged by the attendance at this meeting, approximately 12 in all, and the plan is to continue these meetings approximately three to four times per year.

Mantos - Representative from the City of Santa Fe present today; Mr. Brad Purdy acknowledged. Chair Mantos asked Mr. Purdy for additional suggestions, specifically where to "meet them where they are".

Purdy - difficulties in this regard because of the population spread across the state, areas such as Farmington feel completely ignored; the same can be said of southern part of the state as well as other areas outside the Albuquerque/Santa Fe metro footprint. Suggested contacting the New Mexico Tech Council, again this is limited; Farmington used to participate, however, COVID basically broke a lot of the communications connections. Suggested the Committee make a list of CISOs in each of these areas and communication team begin to call each one and invite them to the regularly recurring meetings.

Mantos - Engagement Subcommittee maintains a list, being revised weekly, lists the leads of these entities, and municipalities are included in this list. Info on municipalities to include the mayor, CIO, CISO, etc. Agreed phoning these individuals for direct contact good approach and different ways this could be done.

Senator Padilla – Are there members from Municipal League and New Mexico Counties on this Committee? Are there any members from tribal entities?

Mantos – Short answer, no. Mr. Presley effectively tribal liaison. Dr. Liebrock contact with higher education. Good question - could ask Mr. Presley should there be someone specifically from the Council of Governors, explore that possibility.

Padilla – What is the time limitation on this Committee and how will this evolve? Would like to see a tribal member, Association of Counties, Municipal League, New Mexico Community Colleges Association, etc., included in the process at some level.

Mantos – Will be discussed later in the Agenda; evolution of this Cybersecurity Planning Committee moving toward the Office of Cybersecurity as an Advisory Council, which will include much of the membership noted by Senator Padilla.

Ms. Hayne – similar to Senator Padilla’s comment, at a minimum engage Municipal League. She would be happy to start that outreach with their Executive Director, particularly relevant to the Engagement Committee and how to promote better engagement in rural cities and towns across the state. Municipal League perfectly positioned to have these contact lists already and can help guide engagement. She would like to start that outreach if there are no objections.

Padilla – Thanked Ms.Hayne for her comments. Gave further suggestion with respect to different size communities as well as different tribal entities, Dine, pueblos, etc.

Dr. Liebrock – Engagement Subcommittee contacted Association of Regional Councils today. Have worked with them in the past. Asked for help engaging a more diverse group in this process at the municipality level.

Mantos – Acknowledged chat comments – Bradley Crowe, outreach efforts in other states with respect to the private sector, etc.

**6. Update on Timeline for Cybersecurity Plan – Todd Glanzer**

Mr. Glanzer screen-shared the timeline and discussed the details of this, including the Capabilities Assessment – responses will be parallel processed to help formalize the finalized plan. In the meantime, as mentioned in the previous Subcommittee report request will be made, already initiated by Mr. Lobato, for a rolling review of the required elements that have already been drafted. Review process should result in a strong draft of the core part of the plan, over the next few weeks. Will help inform submission of the elements required by DHS, which include the plan as well as different investment areas which will be included in the next year’s submission within the grant program. Progress may be off about one month currently, but with parallel processing should be able to achieve objectives of timeline within the drafting and review process remaining.

Other points involved will be the stand-up of the Cybersecurity Office and the Advisory Committee which will help inform some of this process going forward. Expecting potential additional guidance from FEMA with respect to next year’s element of the grant program, the application process and any other changes, such as funding profiles. This information expected to start coming out over the next month. This should help tie together the plan, the submission and the workings of this Committee and the Office of Cybersecurity.

Mantos – Asked Mr. Lobato and Mr. Benavidez if this plan is consistent with the activities of their Subcommittees.

Lobato – Very consistent, discussed in this morning’s meeting. Very much in alignment.

Benavidez – Met this morning – Mr. William Campos presented this same schedule and

the July 14<sup>th</sup> date was discussed as deadline for getting the Capabilities Assessment as complete as possible for incorporation into the Plan. In perfect alignment with respect to the Subcommittees.

Mantos – Further comments, suggestions or questions about this timeline?

Sambandam – In agreement with timeline. Received a call from FEMA – they want to connect with the state – basically a catch-up due to some personnel changes for this region. In the process of coordinating a time to connect with FEMA and give them an update on the timeline and progress. FEMA also gave clarity on new numbers for year one, year two, etc. Also received updates requested by their office, Chair Mantos aware of emails going back and forth related to this. FEMA interested in updates on timeline and he (Sambandam) will be providing this as appropriate.

**7. New Office of Cybersecurity and New Advisory Committee – Raja Sambandam & Todd Baran**

Chair Mantos asked Mr. Sambandam and Mr. Baran to share information regarding the new Office of Cybersecurity, the Advisory Committee and whether this Committee will run in parallel, whether one will end and the other begin – the roles of each.

Mr. Baran requested that Ms. Gutierrez share the PowerPoint for SB280, which she did. Internal discussion with Mr. Sambandam and his team last week regarding the question posed by Chair Mantos, will this be in parallel, in series, etc. The goal is to get the Advisory Committee stood-up and functioning in time to review the work of this Committee and provide public comments they may have, as they will essentially fill the role as public commentators. Comments will be taken into consideration by this Committee to ensure that they (the Advisory Committee) will be happy with the plan they will be implementing, a large part of their designated role. After this Committee submits the Plan to FEMA and the Plan is approved it will be handed off – activities of this Committee will cease – and further activities will be assumed by the new Advisory Committee.

Baran – asked Ms. Gutierrez if any information received from Governor’s Coordinator of Boards and Commissions about status of appointments and coordination of appointments to the new Advisory Committee.

Gutierrez – Nothing received.

Baran – Need to continue follow up with Governor’s Office of Boards and Commissions and will pursue this.

Sambandam – Continuing this followup. Met with them last week. They are currently working to provide a few names to work with in the Executive Branch. He will provide updates back to them related to items he posted in today’s chat in terms of New Mexico Association of Counties and the Municipal League. Conversation continues and work progressing.

Baran – Any sense of timing?

Sambandam – Expectation is for all names to be finalized by the end of June, subject to availability of individuals for contact and vetting process.

Baran – Any obstacles to getting initial meetings stood-up and conducted in time to review the Plan from this Committee before it is submitted?

Sambandam – Expectation as dictated by SB280 first meeting to occur on or before August 16<sup>th</sup>. All should be taken care of by the end of June so new members will have an understanding of what the Plan looks like so they have time to review the outcome of the Plan and comments can be collected. All looks good but he needs to meet with FEMA first to understand if there are any changes that need to be addressed and then work things in parallel.

Baran – Asked Mr. Sambandam to share information on standing-up the Office of Cybersecurity.

Sambandam – July 1<sup>st</sup> official start date for the Office of Cybersecurity. Based on this, work is ongoing with Administrative Services and Department of Finance and Administration to create appropriate structure so that the Office is independent in terms of having appropriate accounting codes, etc. Update was given by Department of Finance and Administration that a specific pay-port has been created for this use, however, that pay-port will be active only in FY25, that is how the system works and that is also the situation for the Office of Broadband Access and Expansion. In the meantime will continue to work with the existing pay-port and separate business codes have been created, so all expenses and payments will be properly accounted for beginning July 1<sup>st</sup>. This is step one.

Step two – make sure all existing staff will be lifted and shifted into those business codes so this is also appropriately accounted for. Moving forward all time reporting and things of that nature will also be taken care of through that mechanism.

These are the administrative aspects that are being worked through and the status as of today.

Padilla – Glad to see things moving along. Keep notes of things which may need to be addressed in the 2024 legislative session so these can be put on the call ahead of the session.

Sambandam – Appreciate the Senator's efforts. Will make note of things needed for fine-tuning the law and the structure of the Office. Will continue to work closely with the Senator.

Padilla – Fine-tuning, exactly. Circle back in a month or so to update.

Mantos – Further questions? None.

## 8. Public Comment

- Chair Mantos – Mr. Baran will be leaving the Department of IT – this will be his last meeting. Thanked Mr. Baran for his efforts getting this legislation sponsored by Senator Padilla and Representative Sarinana, and others, to get this Office together and help form the relationships and structure for Cybersecurity, as well as helping with the Deloitte contract, etc., a long list of things he has been instrumental in orchestrating. Wished Mr. Baran the best of luck.

Baran – Thanked Chair Mantos for his kind comments. It has been a pleasure working with this group and everyone involved in cybersecurity.

Mantos – Further public comment? Vincent Urias in chat, please introduce yourself.

Urias – Introduced himself – security researcher at Sandia National Labs. Thanked Chair Mantos for recognizing his chat comment. Working with Lorie at New Mexico Cybersecurity Center for the last few years in support of Homeland Security and Department of Energy attempting a series of engagements across the federal government to explore ways to better empower and share intelligence. Hoping to request two things of the committee; 1). Requested time on next month’s agenda to discuss his work and the approaches being used – successes and lessons learned. 2). Potential to look for partners – one request from Homeland Security for is research was to engage with state and local governments across the U.S. As a native New Mexican he would like to find pilot partners here. Homeland Security funding all time, effort and infrastructure of this research. Hopes to find opportunities to partner with others in the state.

Mantos – Asked Mr. Urias to contact Ms. Gutierrez – next topic after this is seed items for the future agenda and Ms. Gutierrez helps develop the agenda – will find appropriate time for Mr. Urias.

Urias – Thank you.

Sambandam – Asked Mr. Urias to share his contact information in the chat.

Sambandam – In conversation with FEMA they indicated that the dollar amount assigned to New Mexico has been increased slightly, probably a few thousand dollars, due to the two states that did not participate in year one, Florida and South Dakota.

## 9. Agenda Topics Seed List for future meetings

- a. Document OMA Resolution and Rolling Quorum Practices, discuss, change, vote.
- b. Deloitte Contract Amendment, regarding financing.
- c. Time for Vincent Urias, as mentioned in Public Comment.
- d. Update from FEMA – Mr. Sambandam

## 10. ADJOURNMENT:

**MOTION** A motion was made by Mr. Lobato, seconded by Dr. Liebrock to adjourn the meeting.

There being no objection the motion passed.

There being no further business before the Committee the meeting adjourned at 3:53 p.m.

DocuSigned by:

*Peter Mantos*

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Cabinet Secretary Designate Peter Mantos