

## CYBERSECURITY PLANNING COMMITTEE

### Virtual Meeting

Friday October 28, 2022 at 3:00 p.m.

### MINUTES

**1. Welcome & Call to Order**

Renee Narvaiz called the meeting to order at 3:03 pm and welcomed everyone to the meeting.

**2. Roll Call –**

**Members -**

Peter Mantos

Dr. Lorie M. Liebrock

Nathan C. Brown

Raja Sambandam

Michael W. Good

William A. York

Robert (Bobby) L. Benavidez

Dr. Bradley K. Purdy

Brigadier General Miguel Aguilar

William (Tim) Presley

Dr. Srinivas Mukkamala

Tracy Lopez

Cassandra Hayne

Carlos S. Lobato - **excused**

**Others who were present:**

Todd Baran

Renee Roybal

Melissa Gutierrez

Renee Narvaiz

Thomas Flores

Todd Glanzer

William Campos

**3. Approval of Agenda**

On motion by Dr. Liebrock and second by Mr. Sambandam, the agenda was approved as presented without opposition.

**4. Approval of Meeting Minutes**

Mr. Sambandam moved, seconded by Ms. Lopez, to approve the minutes of October 21, 2022, as were previously corrected. The motion was approved without objection.

**5. Additional Committee Membership**

Chair Mantos reported he reached out to Senator Michael Padilla for a legislative member recommendation. The Legislature is fully cognizant of the status of New Mexico in light of cyber threats. He would like to be part of the committee and will shuffle his schedule to participate.

Chair Mantos invited Ms. Cassandra (Cassie) Haynes, Chief Technology Officer for the New Mexico Judicial Branch to represent the Judiciary. She was present at the meeting and introduced herself, sharing her professional background.

Todd Baran explained that members could be added by vote of members or subsequent Governor appointment. Ms. Haynes was appointed by the Governor already and Senator Padilla's paperwork was in process.

## **6. Subcommittee Reports –**

### **a. Charter Subcommittee – Raja Sambandam**

Mr. Sambandam announced the draft Charter was ready for the Committee to review.

The Committee reviewed the draft Charter and considered changes. Several minor changes had been proposed after the draft was sent to the membership and the Committee members made further minor changes to the draft.

**Ms. Haynes moved, seconded by Dr. Liebrock to adopt the Charter as amended. The motion was approved without objection.**

Mr. Baran said the document will be routed for signature from each member. He asked that it be signed and returned before November 1.

### **b. Plan Subcommittee – Carlos Lobato**

Dr. Liebrock reported in Mr. Lobato's absence. They are meeting twice weekly and the Deloitte Group joined them. The Committee drafted a bulleted list to begin the exception request justification. They addressed objectives 1 and 2 and added Objective 4 for training. They will then work on Objective 3 and Objective 5 so Deloitte can begin drafting the exception request.

### **c. Engagement Subcommittee – Dr. Srinvas Mukkamala or Bobby Benavides**

Mr. Benavides reported they met this week with all members present. They talked about beginning to execute outreach with identified entities. They have a start on the tribes and will ask Mr. Presley for assistance. They have added the NM Association of Counties and the Municipal League as nonvoting subcommittee members. They will continue to meet weekly on Friday mornings and welcome others to the meetings.

Ms. Lopez indicated she is a member of the Engagement Subcommittee.

Mr. Pressley and Dr. Liebrock agreed to attend the meetings.

Ms. Gutierrez shared the subcommittee list on screen to verify the memberships.

## **7. Update on Grant Application Process**

Mr. Baran reported the application forms were in a share file. He added that Deloitte will help the Committee with the substance of the grant application and help get it to the finish line with a good check list.

## **8. Deloitte Contract Update**

Mr. Sambandam said they are engaging Deloitte to help with the application completion and get it filed prior to November 15 and he didn't want to wait until the deadline. He is working back on a suitable timeline. The contract with Deloitte is ready to go.

## **9. Committee Webpage**

Ms. Narvaiz does the work on the website and created a section on cybersecurity and hoped to provide an extra page for the Committee to share information and public documents.

**10. Public Comment**

There were no public comments.

**Other Matters**

The Committee discussed a provision in the Open Meetings Agenda regarding a required newspaper notification of meetings.

Mr. Baran explained the Attorney General's OMA guide was published before we had Zoom and the newspaper notice fell by the wayside. The newspaper doesn't fit the notice requirements anymore. Nothing in the statute mentions publishing in the newspaper if there is a robust notice. We have website, the calendar, and posting in the Simms Building.

**11. Adjournment**

Upon motion by Dr. Liebrock and second by Mr. Pressley, the meeting was adjourned at 3:50 p.m.

DocuSigned by:  
*Peter Mantos*  
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Peter Mantos, Chair

11/16/2022  
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Date