

CYBERSECURITY PLANNING COMMITTEE

Virtual Meeting

Friday November 18, 2022 at 3:00 p.m.

MINUTES

1. Welcome & Call to Order

Ms. Narvaiz called the meeting to order at 3:04 pm and welcomed everyone to the meeting.

Roll Call

Members Present:

Peter Mantos, Chair
Dr. Lorie M. Liebrock
Nathan C. Brown
Michael S. Good
Cassandra Hayne
Raja Sambandam
William A. York
Robert (Bobby) L. Benavidez [arriving later]

Dr. Bradley K. Purdy
William (Tim) Presley
Dr. Srinivas Mukkamala
Carlos S. Lobato [arriving later]
Tracy Lopez [arriving later]
Sen. Michael Padilla
Brigadier General Miguel Aguilar

Others who were present:

Todd Baran
Melissa Gutierrez
Renee Narvaiz
Todd Glanzer
S. Mozeley

2. Approval of Agenda

Mr. Sambandam moved, seconded by Senator Padilla, to approve the agenda as published. The motion was approved without objection.

3. Approval of Meeting Minutes

a. November 4, 2022

Mr. Sambandam moved, seconded by Ms. Hayne to approve the minutes of November 4, 2022 as presented. The motion was approved without objection.

b. November 11, 2022

Ms. Hayne moved, seconded by Senator Padilla, to approve the minutes of November 11, 2022 as presented. The motion was approved without objection.

4. Updates to Open Meetings Act Resolution – Regular Meeting Schedule/Holiday Conflicts

Mr. Baran noted the discussion at last meeting on changes to the meeting schedule. He showed redline of the OMA Resolution that were proposed to deal with meetings that fall on a state holiday and other changes to the schedule.

Mr. Sambandam recalled there was some consensus for meeting biweekly.

Chair Mantos agreed that was a consensus to begin today for biweekly meetings that would start today.

Mr. Baran said the Committee could choose to skip one week or two weeks when the scheduled meeting is on a state holiday.

Mr. Sambandam suggested one week delay and schedule the two-week schedule from there.

Mr. Baran suggested a four-week resumption to maintain the regular schedule. The Chair can always call a special meeting to act on any imminent deadlines. It would maintain the regular schedule.

Mr. Sambandam understood the Committee would meet two weeks after the canceled meeting which fell on a state holiday.

Mr. Baran agreed.

Brigadier General Aguilar suggested a schedule of first and third Fridays of each month.

Chair Mantos said with that schedule, the Committee would lose a few meetings that way but there would be no question on it with second and fourth Fridays or first and third Fridays.

Mr. Sambandam agreed with that proposal for first and third Fridays and asked if it would leave sufficient room for subcommittees.

Chair Mantos suspected the subcommittees would set their own cadences.

This matter was tabled until the OMA revisions could be considered.

5. Subcommittee Reports -

a. Plan Subcommittee – Carlos Lobato

Mr. Lobato said he had no updates to report. The Subcommittee will be meeting this coming Monday. He did meet with Mr. Benavidez to discuss good methodologies for gathering contact information among various entities.

Ms. Gutierrez said Mr. Benavidez had emailed other updates but did not see him present at the meeting.

b. Engagement Subcommittee – Robert L. Benavidez

Mr. Benavidez had to leave the meeting earlier and Mr. Sambandam reported in his stead.

Mr. Sambandam reported the Engagement Subcommittee met this morning and discussed areas of opportunity for improving communications. They would send a communication by mail merge email to all contacts in the database. He is going to work with Mr. Presley and contact all pueblos in New Mexico.

The Engagement and Plan Subcommittees have an opportunity to explore and use the CESA framework controls on nine areas that would be good to use, taking pointers from recent interim legislative committees so the Committee can be consistent with the mandates that would be forthcoming for standardization. He felt it was a good framework to be compliant with future mandates.

Mr. Sambandam explained CPGs (Cybersecurity Performance Goals) which are very new – they just came out a couple of weeks ago. All entities will receive a questionnaire and will have a standardized set of points (questions) to be able to utilize. He thanked Dr. Liebrock for facilitating that.

Dr. Liebrock shared a visual on them with questions on the right and standards on the left. The checklist was on the left and assessment on the right. She scrolled through the document.

Mr. Sambandam said this will give us a clear guide. The Municipal League is working on this now.

Dr. Liebrock added that once the assessments are completed, people can see how much in contact they were with their systems and will know what was happening in their system.

Mr. Sambandam said some may find they are not up to par in the assessment.

Senator Padilla was pleased the Committee could build things around these to inform others how things are going. It is a great way to measure performance.

Mr. Sambandam agreed. The Committee can use it for obtaining funding as a model.

Dr. Liebrock said they also discussed that it doesn't cover all that NOFO requests so one review would be how it compares.

Mr. Glanzer said it includes metrics that support the progress needed for FEMA and DHS and to show increased cyber security for the State to all stakeholders.

Mr. Sambandam suggested getting volunteers to help with the homework to make sure we are not missing anything. And it would help us speak with the same vocabulary with the feds.

Mr. Glanzer suggested assigning it to a subcommittee.

Chair Mantos welcomed interested volunteers to contact him.

Senator Padilla was willing to volunteer and open the doors.

Mr. Sambandam said he would work with Deloitte on necessary input to shore up what we have. He accepted that as a to-do and will report back

Tracy Lopez joined the meeting and volunteered to help Mr. Sambandam.

7. IJA Grant Application Status

Mr. Glanzer reported they are waiting to hear on our submission. He heard from colleagues at DHS that it might take up to the year-end to hear formally.

Mr. Sambandam gave kudos to the team once again. They put it together in very short time. It went in on November 10, in case something didn't go right. Thanks to those who made it happen

Mr. Purdy suggested a local cybersecurity review. We are already on top of it with geographical dispersion on who has been contacted and will relay that as we gain more participation to populate the map and take care of representation throughout the geography of our state as quickly as possible.

Mr. Brown had a list of large-scale entities on the cybersecurity realm of things like natural disasters, etc.

Mr. Sambandam thanked him. it is a large regional issue, and he didn't know the scope of authority on cyber incidents. A large-scale incident will require Emergency Management leadership.

Mr. Brown agreed.

8. Next Steps for Planning Committee

a. Data Gathering and Analysis

Mr. Sambandam said that would be the Performance Goals.

b. Legislative Proposals

Mr. Sambandam asked Mr. Baran for things related to the Legislature. Senator Padilla said he would meet with a group. He wanted to do this for the Committee and get in touch with people quickly. He asked that a request be sent to him and he will open a [legislative]file with a one-page summary on each item that he can review.

Mr. Sambandam will talk with the other members and notify Senator Padilla about them.

Updates to Open Meetings Act Resolution – Regular Meeting Schedule/Holiday Conflicts (Continued)

The revised OMA Resolution was removed from the table and shown on the screen. Mr. Baran said the only change was in the Section on Regular Meetings.

Upon motion and second, the amended Resolution was approved without objection after Senator Padilla recused himself.

The Committee returned to the agenda under Legislative Proposals.

Mr. Baran announced the DOIT team have been working on changes to the DOIT Act regarding cybersecurity to operate as a service provider, assuming funding and capacity is available. DOIT would provide for centralized reporting and point of contact with express authority over executive branches of government and collaborate with judicial and legislative on cybersecurity specifically. They are discussing changes to create authority to declare a secret if it would affect cybersecurity in the state.

Mr. Sambandam supported that if we have a standardized procedure. It would provide better control and ensure better protection. Even if incidents happen, the affect will be minimal. And any obligation to expose will be minimized.

He pointed out that we need to better protect sensitive information from getting into the wrong hands that could lead to further abuses. Under IPRA, we are giving away the keys of the kingdom. So it requires strategic work and he was open to helpful suggestions.

Mr. Baran added that the philosophy behind cybersecurity threats are dynamic and legislative acts take time. If the legislation coming in next session could grant broad authority to the agencies responsible for cybersecurity, it requires rules and DOIT is drafting such rules that should be looked at besides the Statute. The Draft Rule would take care of many details and needs expertise to follow the law.

Mr. Sambandam suggested members look at the DOIT Act. Ms. Narvaiz showed where they are on the website.

Mr. Sambandam added that Deloitte is helping us bring it up to date. In the draft, items c and d were being discussed.

c. Directions to Subcommittees/Tasks and Target Dates

Mr. Sambandam asked for comments on tasks and target dates. The Committee is committed to a target date on the extension of Plan.

Chair Mantos suggested making those dates accessible so the subcommittees can be aware of deadlines for completing the tasks.

Mr. Baran asked the Deloitte team to review the next scope of work to make sure it is in alignment. He was thinking it first be heard at the Planning Subcommittee.

Mr. Lobato concurred. He asked for a copy of the scope to share with subcommittee members.

Mr. Sambandam agreed to put it on the Sharepoint.

d. Other Tasks for Planning Committee

No further comments were made.

9. Deloitte Contract Extension and Scope

There was no discussion on this item.

10. Public Comment

There were no public comments.

11. Next Agenda Topics

Dr. Liebrock requested a look at the CPG and the distribution of the initial survey for the next meeting agenda.

Chair Mantos- wanted to discuss a high-level calendar, even if fuzzy and years out.

Mr. Sambandam agreed. Mr. Glanzer may have that. He asked that to be on the next agenda.

Mr. Glanzer said he will do it.

12, Adjournment

Upon motion by Mr. Lobato and second by Dr. Liebrock, the meeting was adjourned at 4:18 p.m.

DocuSigned by:
Peter Mantos
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Peter Mantos, Chair

12/16/2022
Date