Request for Project Certification Exception or Waiver

FORM 22-361-EPMO-5

Upon completion of this form, please email to Exception.Requests@doit.nm.gov

DATE:

AGENCY CODE: AGENCY NAME:

Project Type

☐ New Solution   ☐ Upgrade / Enhance Existing Solution   ☐ Replace Existing Solution

Technology Type *(Check all that apply.)*

☐ Network / Hardware   ☐ Web / Mobile Application

☐ Commercial off-the-shelf solution   ☐ Geospatial

☐ Software as a Service   ☐ Custom-Developed solution

☐ Content Management / Document Management

☐ Other (Specify)

Brief Project Description
Include project name, purpose, technology, timeline, and implementation approach.

Project Fiscal Profile
Include all funding sources, i.e., federal, state, county municipal law or grants.

Estimated Project Costs	Appropriation Amount	Funding Source

Combined Project Certification Exception Type

☐ Combined Certification: *(Select type below.)*

☐ Initiation / Planning   ☐ Planning / Implementation   ☐ Initiation / Planning / Implementation

Certification Request Amount:

Waiver Type

☐ Project Certification   ☐ Technical Architecture Review   ☐ IV& V

Rationale and Justification for Requested Exception or Waiver

Agency Contact(s)
At minimum, include CIO and Project Manager.

Name: Title:

Phone (Office or Cell):   Email:

Name: Title:

Phone (Office or Cell):   Email:

Agency Approvals

Agency Cabinet Secretary/Agency Director   Agency Chief Information Officer/IT Lead

Agency: Date: Agency: Date:

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For Department of Information Technology (DoIT) Use Only

Exception Review Recommendation:

Decision by DoIT

☐ APPROVED   ☐ DISAPPROVED   Date:

DoIT Cabinet Secretary or Designee