

CYBERSECURITY PLANNING COMMITTEE

CHARTER

October 28, 2022

Governor Michelle Lujan Grisham issued New Mexico Executive Order 2022-141 on September 23, 2022, establishing the New Mexico Cybersecurity Planning Committee (“Committee”), and directing its composition and objectives. The State of New Mexico faces increasingly sophisticated and malicious cyber campaigns that threaten our state’s security and privacy. The State is dedicated to identifying, deterring, and protecting against these threats by investing in cyberinfrastructure and building a robust detection and response system to protect the health and welfare of the people of this State. A robust cyberinfrastructure requires cooperation between federal, state, local, and tribal governments, as well as the private sector, to ensure swift, adaptive, and robust action against any current or future cyber threat which may interrupt the delivery of essential services, endanger the essential functions of government, or otherwise threaten protected or personal data.

The governance of the Cybersecurity Planning Committee is directed by this charter. All members of the Cybersecurity Planning Committee will sign and date the charter showing their agreement with its content and their representation on the committee.

The Cybersecurity Planning Committee **HEREBY ADOPT THE FOLLOWING:**

1. COMMITTEE’S COMPOSITION:

The Chair of the Committee shall be the Secretary of the Department of Information Technology or his designee. The Committee shall consist of the following members appointed by the Governor, who serve at the pleasure of the Governor:

- a.** The Governor or her designee.
- b.** The Secretary of the Department of Information Technology or his designee.
- c.** The Secretary of the Department of Homeland Security and Emergency Management or his designee.
- d.** The State Chief Information Security Officer.
- e.** One representative from the Higher Education Department who serves as an information security advisor or similar position requiring expertise in cybersecurity and information technology.
- f.** One representative from a local school district who serves as an Information security advisor or similar position requiring expertise in cybersecurity and information technology.
- g.** One representative from the Department of Health who serves as an information security advisor or similar position requiring expertise in cybersecurity and information technology.

- h.** One representative from a county who serves as an information security advisor or similar position requiring expertise in cybersecurity and information technology.
- i.** One representative from a city who serves as an information security advisor or similar position requiring expertise in cybersecurity and information technology.
- j.** The Adjutant General of the New Mexico National Guard or his designee.
- k.** One Tribal representative, as recommended by the Secretary of the Indian Affairs Department.
- l.** One member who serves as an information security advisor or similar position requiring expertise in cybersecurity for a business, organization, association, or non-profit entity.
- m.** Any other members that the Governor deems necessary.

Committee member appointments as of the approval of this charter:

Representation	Name	Title	Organization	Cybersecurity/IT Experience (Yes/No)
State Chief Information Officer	Mr. Peter Mantos	Cabinet Secretary	NM Department of Information Technology	Yes
State Chief Information Security Officer	Mr. Raja Sambandam	Deputy CIO and State CISO	NM Department of Information Technology	Yes
County within the jurisdiction of the entity	Mr. Robert (Bobby) L. Benavidez	Chief Information Officer	Bernalillo County	Yes
City within the jurisdiction of the entity	Dr. Bradley K. Purdy	Chief Information Security Officer	City of Santa Fe	Yes
Institution of Public Education within the eligible entity	Mr. Carlos S. Lobato	Chief Information Security Officer	New Mexico State University	Yes
School District within the Jurisdiction of the Entity	Mr. Michael W. Good	Director of IT Operations	Los Lunas School District	Yes

Institution of Public Health within the eligible entity	Mr. William A. York	Deputy Chief Security Officer	NM Department of Health	Yes
Governor's Designee	Dr. Lorie M. Liebrock	Director	New Mexico Cybersecurity Center of Excellence NMT	Yes
Department of Homeland Security and Emergency Management	Mr. Nathan C. Brown	Cyber Threat Intelligence Analyst	NM Department of Homeland Security and Emergency Management	Yes
Adjutant General of the New Mexico National Guard	Brigadier General Miguel Aguilar	Adjutant General	NM National Guard	
Tribal Representative	Mr. William (Tim) Presley	Director of Information Technology	Tesuque Casino	Yes
ISO or similar position for a business, organization, association or non-profit entity	Dr. Srinivas Mukkamala	Senior Vice President of Security Products	Ivanti	Yes
New Mexico Secretary of State *	Ms. Tracy Lopez	Elections Security Program Manager	Office of the NM Secretary of State	Yes
New Mexico State Legislature **	Senator Michael Padilla	State Senator	NM Senate	
Judicial Branch *	Ms. Cassandra Hayne	Chief Technology Officer	Administrative Office of the Courts	Yes

* Appointed by the Governor pursuant to Paragraph 1, section m of New Mexico Executive Order 2022-141 (referenced in subparagraph m above).

** Appointment pending.

2. KEY GOVERNANCE PROCESSES:

New Mexico established the Cybersecurity Planning Committee following the issuance of the Notice of Funding Opportunity on September 16, 2022, by the Department of Homeland Security. Governor Michelle Lujan Grisham issued New Mexico Executive Order 2022-141 on September 23, 2022.

The Committee is governed first by the New Mexico Open Meetings Act, using Robert's Rules of Order for all meetings, and by the Governor's executive order. At the initial meeting of the Committee, three subcommittees were adopted: a Charter Subcommittee, a Planning Subcommittee, and a Community Engagement Subcommittee.

The New Mexico Department of Information Technology, in coordination with the New Mexico Department of Homeland Security and Emergency Management, acting State Administrative Agency (SAA), will submit the State and Local Cybersecurity Grant Program (the "SLCGP") application to the United States Department of Homeland Security and the Federal Emergency Management Agency.

3. FREQUENCY OF MEETINGS:

The Committee adopted a resolution on October 21, 2022, that confirmed the meeting schedule. Meetings will be held once a week, on Fridays at 3:00 p.m. This Charter incorporates the resolution.

4. LEVERAGE EXISTING GOVERNANCE BODIES:

The Committee will provide its recommendations to the Secretary of the Department of Information and Technology, the State Chief Information Security Officer, and the Secretary of the Department of Homeland Security and Emergency Management regarding the cybersecurity plan, cybersecurity plan implementation, and cybersecurity funding opportunities.

The Committee will provide advice and recommendations to the Governor regarding necessary legislative action to implement the cybersecurity plan. The Committee shall also perform any other tasks that the Committee deems necessary to prepare the cybersecurity plan,

implement that plan and to pursue cybersecurity funding opportunities, including changing the composition of the task force as necessary to secure funding opportunities.

The Committee will, as necessary, identify and recommend to the Governor and the Department of Information Technology consultants, vendors or contractors to assist with the development or implementation of the cybersecurity plan. The Committee shall oversee the activities of approved contractors and vendors engaged to support development, implementation and maintenance of the cybersecurity plan.

5. DECISIONS ON PROGRAMMATIC PRIORITIES:

The Planning subcommittee will make programmatic recommendations consistent with the State and Local Cybersecurity Grant Program requirements, as well as the Governor of New Mexico's Executive Order 2022-141. The Committee will approve or disapprove the Planning subcommittee recommendations and will advise stakeholders, including the Governor and State CIO, as necessary.

6. HOW DECISIONS WILL BE DOCUMENTED AND SHARED:

The Committee and its sub-committees will document decisions and recommendations to pertinent stakeholders, including the Governor and the State CIO, as necessary and directed by the Executive Order. Specifically, the Community Engagement Subcommittee will engage with all required public entities, including local governments and educational institutions, and make recommendations consistent with the State and Local Cybersecurity Grant Program requirements, as well as the Governor of New Mexico's Executive Order 2022-141.

7. FINANCIAL DECISION MAKING:

The Committee, in coordination with the Department of Information Technology, federal oversight entities and other stakeholders, will approve or disapprove funding for programmatic priorities funded by SLCGP.

8. ADMINISTRATIVE REQUIREMENTS:

The State of New Mexico Department of Information Technology and the SAA, with appropriate funding, shall provide support to the Committee as needed.

The administrators will use a percentage of SLCGP funds awarded for administrative expenses as authorized under program rules and guidance.

Funding may be used for hiring and training planners, establishing and maintaining a program management structure, identifying and managing projects, conducting research necessary to inform the planning process, and developing plans that bridge mechanisms, documents, protocols, and procedures.

ADOPTED BY THE CYBERSECURITY PLANNING COMMITTEE THIS 28th DAY
OF OCTOBER 2022.

DocuSigned by:
Peter Mantos
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Peter Mantos, Committee Chair and
Cabinet Secretary, DoIT

DocuSigned by:
Raja Sambandam
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Mr. Raja Sambandam, Deputy State CIO and
State CISO, DoIT

DocuSigned by:
Robert L. Benavidez
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Mr. Robert (Bobby) L. Benavidez, Chief
Information Officer, Bernalillo County

DocuSigned by:
Bradley K. Purdy
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Dr. Bradley K. Purdy, CISO, City of Santa Fe

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Carlos S. Lobato
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Mr. Carlos S. Lobato, CISO, New Mexico State
University

DocuSigned by:
Michael W. Good
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Mr. Michael W. Good, Director of IT Operations,
Los Lunas School District

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Lorie M. Liebrock
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Dr. Lorie M. Liebrock, Director, NMCCoE and
NMT

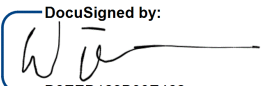
DocuSigned by:
Nathan C. Brown
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Mr. Nathan C. Brown, Cyber Threat Intelligence
Analyst, DHSEM

DocuSigned by:
Miguel Aguilar
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Brigadier General Miguel Aguilar, Adjutant
General, NM National Guard

DocuSigned by:
William Presley
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Mr. William (Tim) Presley, Director of IT,
Tesuque Casino

DocuSigned by:
Srinivas Mukkamala
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Dr. Srinivas Mukkamala, Sr. VP of Security
Products, Ivanti

DocuSigned by:
Tracy Lopez
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Ms. Tracy Lopez, Elections Security Program
Manager, SOS

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Mr. William A. York, Deputy Chief Security
Officer, DOH

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Cassandra Hayne
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Ms. Cassandra Hayne, CIO, Administrative Office
of the Courts