



**WHEREAS**, the Board believes this Stipulated Agreement (“Agreement”) is appropriate and in the best interests of the Board and the Respondent.

**THEREFORE IT IS HEREBY AGREED AS FOLLOWS:**

1. **Jurisdiction.** The Respondent is licensed under the Real Estate Appraisers Act, NMSA 1978, § 61-30-1 through § 61-30- 24 (2003) and is subject to the jurisdiction of the New Board. The Board has jurisdiction over the Respondent and the subject matter.

2. **Violations.** The Respondent acknowledges that this disciplinary action is based on allegations of violations of NMSA 1978, § 61-30-15 (B) (1), (2) and (3), NMSA 1978, § 61-30-16, and the following USPAP Rules - the Preamble Rule, Standard Rule 1-1 (a), (b) and (c); Standard Rule 1-2 (e); Standard Rule 1-4 (a), (b) and (c); Standard Rule 1-6 (a) and (b), Standard Rule 2-1 (a) and (b); and Standard Rule 2-2 (a) (iii) and (a) (viii).

3. **Discipline.** This Agreement constitutes disciplinary action by the Board against the Respondent. The complaint and this Agreement shall be reported to the Appraisers Subcommittee (“ASC”) National Registry as discipline against Respondent’s licensee.

4. **Requirements.** The Board shall take no further action against Respondent with respect to the matters alleged in the complaint, provided that Respondent complies fully with the following:

A. Respondent shall successfully complete a Board approved minimum of seven (7) hours in classroom Sales Comparison Approach class, including passing any testing requirements within one (1) year of Respondent’s receipt of the Order signed by the Board Chairperson indicating the Board’s approval of this Agreement.

B. Respondent shall successfully complete a Board approved minimum of seven (7) hours in classroom Cost Approach & Site Valuation class, including passing any testing

requirements within one (1) year of Respondent's receipt of the Order signed by the Board Chairperson indicating the Board's approval of this Agreement.

C. Respondent shall successfully complete the fifteen (15) hours Uniform Standards of Professional Appraisal Practice [USPAP] class, including passing any testing requirements within one (1) year of Respondent's receipt of the Order signed by the Board Chairperson indicating the Board's approval of this Agreement.

D. Respondent shall provide documentary proof of successful completion of the required courses, provided by the instructor or course provider, to the Board within one (1) year of the Board's approval of this Agreement and Respondent's receipt of this Agreement and the signed Order.

E. The courses cannot be used toward continuing education credit for renewal of license.

F. Respondent is responsible for all costs associated with completion of these requirements.

5. **Waivers.** Respondent acknowledges, agrees and stipulates that by signing this agreement she is waiving the following rights as they pertain to the alleged misconduct described herein:

A. Respondent enters into this Agreement voluntarily and waives her right to have these matters heard in the manner described in the ULA, NMSA 1978, §61-1-1 through §61-1-33 (2003), including the right to a full evidentiary hearing on the charges made in the complaint against her, the right to confront and cross-examine witnesses, and the right to appeal any decision of the Board following such a hearing.

- B. Respondent waives any and all time limitations set forth in the ULA, including all rights to have this matter heard within the time frame established by the ULA, in order for the Board to consider this Agreement.
- C. Respondent waives her right to assert a claim of bias or move to excuse any Board member based upon the Board member's consideration of this Agreement.
- D. Respondent's waiver of these rights contained herein is made knowingly, intentionally, and voluntarily.
6. Respondent acknowledges that the Board has the statutory, administrative and regulatory authority and thereby jurisdiction to investigate and adjudicate allegations of professional misconduct committed by Appraisers. NMSA 1978, § 61-30-4, (1990 as amended through 2003) and NMSA 1978, § 61-30-7, (1990 as amended through 2003). Upon execution of this Agreement, Respondent releases the Board from any and all claims arising out of the Board's decision to investigate the complaint, refer the matter for issuance of a Notice of Contemplated Action, and take the actions described herein.
7. This Agreement is subject to approval by the Board. If the Board rejects this Agreement, the Board may proceed with formal hearing. If the Board rejects this Agreement, the terms of this Agreement or statements made by the Respondent in support of this Agreement shall **not** be used against Respondent in a subsequent proceeding if such concerns the claims alleged in this complaint.
8. This Agreement is binding upon the Board and the Respondent when it is signed by the Respondent and the attending Order, validating the terms of the Agreement, is signed by the Board Chairperson.

9. Upon the Board Chairperson affixing his signature to the Order indicating the Board's approval of this Agreement, copies of both documents shall be mailed to Respondent by Certified Mail. Mailing shall fulfill the Board's obligation to notify Respondent of the Board's acceptance of the agreement. The time limitations for Respondent's compliance with the requirements of this agreement shall commence five (5) days after said mailing by the Board as such date shall be deemed receipt by the Respondent of this Agreement and the signed Order.

10. Upon fulfillment of the above requirements, the Board will consider this matter closed and resolved and will contemplate no further action against Respondent's license for the conduct made the subject matter of this Agreement. However, the Board may consider this misconduct as evidence of a pattern of conduct in the event that similar or other misconduct is proven against Respondent in the future. Additionally, the Board may consider the fact that discipline was imposed through this Agreement and the accompanying Order as a factor in determining appropriate discipline should any further misconduct be proven against Respondent in the future.

11. This Agreement is a settlement of Board case number 15, 14-06-05 and only for the specific allegations contained therein. The Board reserves the right to initiate proceedings for any other violations of the New Mexico Real Estate Appraisers Act, USPAP violations and/or the Rules and Regulations adopted by the Board pursuant to the act. Respondent understands and acknowledges that her action in entering this Agreement is a final act and not subject to reconsideration, judicial review or appeal.

12. Respondent understands, acknowledges and stipulates that any violation(s) by Respondent of this Agreement and/or failure to comply with the terms and conditions of this Agreement shall be a separate and independent ground for disciplinary action by the Board against Respondent and at the discretion of the Board shall constitute a violation of the Act. Such action will immediately

action will immediately result in the filing of an Order to Show Cause as to why the Board should not find the Respondent in violation of the Agreement and impose any and all lawful sanctions at its disposal including but not limited to revocation, suspension or denial of a license, restrictions on scope of practice, imposition of fees, penalties and costs and/or taken any other disciplinary action authorized pursuant to the Act and/or the ULA.

13. Respondent acknowledges that she has the right to be represented by an attorney and has been given the opportunity to have counsel of her choice review this agreement. By her signature, Respondent acknowledges that she has chosen to represent herself in this matter.

14. The complaint and this Agreement are public records within the meaning of the Inspection of Public Records Act, NMSA 1978, § 14-2-6(E) (1993). Other data, communications, and information acquired by the Board relating to this matter shall be public as provided by the New Mexico Real Estate Appraisers Act. This document may be posted on the Board's website.

15. Respondent affirmatively states that she has read this entire document and understands her responsibilities and duties in reference to settlement of this matter. Respondent knowingly, intentionally and voluntarily enters into and executes this Agreement and affirms that no promises or representations have been made to her other than the terms and conditions expressly stated herein.

  
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Andrea D. Ortiz  
Respondent  
4180 Capistrano Ave.  
Las Cruces, New Mexico 88011  
(575) 640-6179

  
\_\_\_\_\_

Date

**BEFORE THE REAL ESTATE APPRAISERS BOARD  
FOR THE STATE OF NEW MEXICO**

IN THE MATTER OF:

ANDREA D. ORTIZ  
LICENSE NO. 03138-R

Respondent.

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Case No. 15, 14-06-05

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**ORDER**

This matter having come before the New Mexico Real Estate Appraisers Board on 8/7/15  
\_\_\_\_\_, 2015 and with a quorum being present and a majority voting for the action designated  
below, this Stipulated Agreement is:

Accepted

Rejected

  
\_\_\_\_\_  
Dean Zantow, Chairperson  
New Mexico Real Estate Appraisers Board  
P.O. Box 25101  
Santa Fe, New Mexico 87505  
(505) 476-4622

08/07/2015  
Date