



**NM Regulation and Licensing Department  
NEW MEXICO REAL ESTATE COMMISSION  
5500 San Antonio Dr. NE, Suite B  
Albuquerque, NM 87109  
(505) 222-9824**

[http://www.rld.state.nm.us/boards/Real\\_Estate\\_Commission.aspx](http://www.rld.state.nm.us/boards/Real_Estate_Commission.aspx)

**NEW MEXICO LICENSE TRANSFER APPLICATION**

**This form will be returned if not properly completed or not accompanied by the \$20 Transfer fee and a copy of your errors and omissions insurance policy. Your current license must be returned to the Real Estate Commission before the License Transfer Application can be processed, unless the current license status is “inactive.”**

**Applicant Information**

PERSONAL NAME CHANGE (Please check this box if applicable.) LICENSE #: \_\_\_\_\_

NAME OF LICENSEE \_\_\_\_\_ E-MAIL: \_\_\_\_\_

RESIDENCE MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE #: \_\_\_\_\_

**Have you been convicted in any court of competent jurisdiction in New Mexico or elsewhere of a felony or any offense involving moral turpitude? (If yes, attach explanation and court records.)**

YES [] NO []

**Do you have a current errors and omissions insurance policy? YES [] NO []**

**If Yes, please attach a copy of your policy verifying current coverage. If No, please contact Rice Insurance Services at 1-800-637-7319. Your license will not be transferred until a copy of your policy is received in the Real Estate Commission office.**

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**Brokerage Transferring From:**

TRADE NAME: \_\_\_\_\_ Or license is inactive check yes { } YES

QUALIFYING BROKER: \_\_\_\_\_

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**Brokerage Transferring To:**

TRADE NAME: \_\_\_\_\_

QUALIFYING BROKER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

BROKERAGE ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF QUALIFYING BROKER DATE: \_\_\_\_\_ LIC #: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT DATE: \_\_\_\_\_

## **Checklist for Transfer Applications**

- Transfer Form** (entire form complete and signed by applicant and qualifying broker)
- Original License (Please check one)**
  - License Attached**
  - Qualifying Broker will mail it in**
  - License is Inactive**

**(The transfer application may be accepted without the original license if the QB is mailing the license or if it has already been mailed and is on Inactive status)**

- Copy of Errors and Omissions Insurance Policy**
- \$20.00 fee**