



Michelle Lujan Grisham, Governor
Kari Armijo, Secretary
Kathy Slater Huff, Deputy Secretary
Niki Kozlowski, Acting Deputy Secretary
Alanna Dancis, Acting Medicaid Director

Date: Wednesday, July 1st, 2026

To: Mi Via Participants, Consultant Agencies and Interested Parties

From: Selina Leyba, Community Programs Bureau Chief *SL*
Developmental Disabilities Supports Division (DDSD)

Subject: Mi Via Service and Support Plan (SSP) 2026 Implementation Memo

The information provided below details the implementation of SSP 2026, scheduled for July Wednesday, July 15th, 2026:

- SSP 2026 will be available for use in FOCOS on Wednesday, July 15th.
- Consultants are required to begin using SSP 2026 for new allocations beginning Wednesday, July 15th.
- Current waiver participants whose budgets are renewed on or after September 15th will also begin using SSP 2026 at the time of their renewal.
- If the budget starts on September 15th or after September 15th, and a shell has been created, a new budget will need to be submitted. If the budget start date is before September 15th, a new shell budget does not need to be created.
- Consultants will not need to submit a revised SSP once SSP 2026 goes live.
 - However, if there is a revision needed on an SSP created before July 15th, consultants will use SSP 2026 for this revision.
 - If a person's new budget begins on or after September 15th, then they will use SSP 2026.
- Information on the current SSP will not transfer over to SSP 2026. Information on the SSP will also not transfer over year to year.
 - If a participant's SSP is a Working Plan in FOCOS when SSP 2026 is implemented on July 15th, information already entered on the Working Plan will transfer over to SSP 2026.



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- PDF's of SSP 2026 and SSP Instruction Guide are attached to this email and are available online on the Mi Via DDSD webpage: [Mi Via Services & Supports – New Mexico Health Care Authority](#)
 - A recording of the SSP 2026 training is available on the Mi Via DDSD webpage: [Mi Via Services & Supports – New Mexico Health Care Authority](#), and is also available on the UNM CDD training hub.
 - The Mi Via Service and Support Plan Emergency Back-Up Plan Acknowledgement Form is listed on the final page of SSP 2026. As in the existing SSP, the participant initialing the Mi Via Service and Support Plan Emergency Back-Up Plan Acknowledgement Form will occur on paper. The Consultant will provide a copy of the completed form to the participant and keep a copy for the consultant record.
 - Please see the PDF attached to this email, titled, “SSP Sharing-Final” for a complete overview of what components of the SSP should be shared.

For any questions or clarification, please contact Claudia Rice, Office of Constituent Support Manager, at Claudia.Rice@hca.nm.gov, or at 505-546-9428.