



**ACQ Executive Committee Meeting Notes**  
**May 29, 2025**  
**2:00PM to 3:30PM**

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**Participants**

- Scott Doan, *Deputy Director, Developmental Disabilities Supports Division (DDSD)*
- Tracy Perry, *Co-Chair, ACQ Executive Committee and CEO, Direct Therapy Services*
- Siri Guru Nam Khalsa, *Co-Chair, ACQ Executive Committee, Advocate and Nurse Educator*
- Lisa Blue, *Special Education Consultant*
- Daniel Ekman, *Advocate, Developmental Disabilities Council, Program Manager, Center for Self Advocacy*
- Kelley Harvey, *ACQ Administrator*

**Agenda/Discussion**

1. ACQ Membership
2. ACQ Meeting Agenda for 6/12/2025 (ACQ Meeting moved to July 10th, 2025)
3. ACQ Distro
4. Open Floor Discussion

**Meetings Notes**

**1. ACQ Membership**

- a. There are 3 open vacancies, 1.) "3 Other Organizations", 2.) 1 behavior support, and "7 provider representation" that each allow up to 3 consecutive terms to serve
- b. Current interested candidates who will attend next ACQ Meeting:
  - i. Rachel England
  - ii. Curt Harrison
- c. The Governor's office confirmed Frank Villegas, announcement will be made at the next ACQ Meeting

**2. ACQ Meeting Agenda for 6/12/2025 (ACQ Meeting moved to July 10th, 2025 due to several attendees schedule conflicts)**

- a. Presentations:
  - i. Steven Fernandez requested 10 minutes to provide an update on the Waiver Renewal for the next ACQ Meeting
  - ii. Pending confirmation from Niki Kozlowski if she will be presenting
  - iii. LEND presentation will be added to August 2025 ACQ Meeting
  - iv. Daniel Ekman will present on by-laws

**3. ACQ Distro**

- a. What needs to be sent to ACQ Distro?
  - i. Annual disclosure forms
    1. Action item: Scott Doan will provide ACQ Administrator a follow-up on forms
      - a. Action item: Tracy Perry will send Scott a former copy she had from a previous past distribution

- ii. Upcoming Annual Training for ACQ will be scheduled for August 21st, 2025. This training will be 60-90 minutes. The announcement will be made at the August 14th, 2025 ACQ Meeting
- iii. Sub-Committee Meetings have been scheduled, will make announcement at the next ACQ Meeting

#### **4. Open Floor Discussion**

- a. Unavailable to attend 6/12/2025 ACQ Meeting
  - i. Siri Guru Nam Khalsa will be unable to help lead the meeting due to travel
    - 1. Lisa Blue agreed to help cover parts led by Siri
  - ii. Scott and Jennifer Rodriguez will be unable to attend due to required attendance at a conference
  - iii. Joseph Tighe unavailable to attend to discuss the Rate Study
- b. Proposal that due to those who are unavailable to attend, switch the Listening Session for July 10th, 2025 with the ACQ Meeting scheduled for June 12th, 2025
  - i. Action item: ACQ Administrator will send out an email to notify ACQ Distro of change and update the meeting titles for each meeting
  - ii. Action Item: ACQ Administrator will create two (2) ACQ Executive Meetings
    - 1. July 3rd, 2025 to review the July 10th, 2025 ACQ Meeting agenda and
    - 2. July 17th, 2025 as a follow-up the ACQ Meeting on July 10th, 2025
- c. Lisa Blue will be traveling in July 2025 for law school training
- d. ACQ Administrator led review on ACQ Annual Training slide decks. There are items that need to be updated.
  - i. Action item: ACQ Administrator will generate list of updates needed and submit to Scott to follow-up on information

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#### Follow-up points:

- ACQ Listening Session
  - Date: June 12th, 2025, 9AM to 10AM
- ACQ Executive Meeting
  - Date: July 3rd, 2025, 2PM to 3:30PM
- ACQ Meeting
  - Date: July 10th, 2025, 9AM to 1PM
- ACQ Executive Meeting
  - Date: July 17th, 2025, 2PM to 3:30PM