

### **New Editions Consulting Inc is Visiting New Mexico!**

The Department of Health and Human Services oversees the Centers for Medicare and Medicaid Services (CMS), and the Office of Behavioral Health, Disability, and Aging Policy (BHDAP). The Division of Long Term Services and Supports (DLTSS) is a branch of the BHDAP. The DLTSS is responsible for analyzing and evaluating CMS's community-based long-term care and supportive services.

The DLTSS contracted New Editions (NE) Consulting Inc to examine states' compliance with the CMS Home and Community-Based Services (HCBS) Settings (Final) Rule. NE will be conducting onsite visits in New Mexico in September 2024 to assess provider adherence to this rule.

How can you be ready if NE comes to visit your service delivery site?

In order to be best prepared for an onsite visit, you can do the following now:

- Ensure you have all waiver recipients' up-to-date and signed Individual Support Plan (ISP) or Service and Support Plan (SSP) available on-site.
- Staff members should be ready to discuss person-centered planning and how ISPs and SSPs are developed and monitored.
- Confirm all staff members have completed all required trainings.
- Be able to explain how staff members are trained and monitored.
- Staff members must understand the purpose of the HCBS Settings Rule.

Here is what we know so far about the logistics:

- Prepping for site visits:
  - NE will visit 4-6 settings.
  - Prior to a site visit, NE will review ISPs and SSPs.
  - Each setting will need to provide: Service plan agreements; residential settings agreements; and training materials.
- Process for NE's onsite visit:
  - Tour the setting.
  - Interview direct support staff.
  - Interview individuals receiving services.
  - Interview case managers to assess their understanding of their role and HCBS Settings Rule.
  - NE will meet with the State Medicaid Agency (SMA - this includes DOH) on the final day of onsite visit to discuss operations and compliance of HCBS settings rules.
- Post-site visit procedures:
  - NE will hold a post site visit call with SMA.
  - NE will issue a final findings report.
  - SMA will have 30 days to provide written response.
  - Report will be posted on Medicaid.gov.



Michelle Lujan Grisham  
Governor

Patrick M. Allen  
Cabinet Secretary

---

See the attached PDFs to review questions related to residential and non-residential compliance with the HCBS Settings Rule. These questions provide an idea of what indicators show compliance.

To review New Mexico's Statewide Home and Community Based Services Transition Plan, which details the HCBS Setting Rule requirements and DDSD's monitoring strategy for compliance this Rule, please visit the CMS website at: <https://www.medicaid.gov/medicaid/home-community-based-services/downloads/nm-transition-plan-hcbs.pdf>

For more information, please contact Cara Latil at [cara.latil@doh.nm.gov](mailto:cara.latil@doh.nm.gov), or at 505-819-7346.