



**ACQ Executive Committee Meeting Agenda**  
**November 24 2025**  
**2:00PM to 3:00PM**

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**Participants**

- Scott Doan, *Deputy Director, Developmental Disabilities Supports Division (DDSD)*
- Tracy Perry, *Co-Chair, ACQ Executive Committee and CEO, Direct Therapy Services*
- Siri Guru Nam Khalsa, *Co-Chair, ACQ Executive Committee, Advocate and Nurse Educator*
- Daniel Ekman, *Advocate, Developmental Disabilities Council, Program Manager, Center for Self Advocacy*
- Valerie Dewbre, *ACQ Executive Committee, Director of Adult Service Coordination, ENMRSH*
- Kelley Harvey, *ACQ Administrator*

**Agenda/Discussion**

1. Stipends for MVAC Members
2. ACQ Agenda Prep for December 11, 2025
3. ACQ Membership Openings
4. ACQ Board Member Review for 2026
5. ACQ Distro Distribution
6. Open Floor

**Meetings Notes**

1. Stipends for MVAC Members
  - a. No updates as of 11/24/2025, it is still on Scott Doan's radar to send a draft proposal to the MVAC Chair that includes the total dollar amount for stipends. Scott will request that the MVAC Chair confirm the total amount.
2. ACQ Agenda Prep for December 11, 2025
  - a. Speakers
    - i. Pat Osbourn, START Program Updates
      1. Action item: ACQ Administrator will contact Pat to confirm attendance
    - ii. Parent Panel - sharing experiences, needs, and how services could be improved
      1. Will hold on this until the new year
      2. Add as an agenda item to collect feedback and ideas
    - iii. Announcement: ACQ Executive Committee Member request for new ideas on facilitating meetings and submit feedback to ACQ Administrator
    - iv. Jennifer Rodriguez, topics for ACQ that came from recent ACQ Listening session on November 13th, 2025:
      1. Request for data on youth particularly those who are out-of-state and have IDD (Intellectual and Developmental Disabilities) or ASD (Autism Spectrum Disorder) and who would likely qualify for the

DD waiver. DDSD had agreed to provide this data, but it has not yet been received.

- a. Scott confirmed he would flag with Jennifer, but does not remember request.
2. Systemic problem: the State is increasing enrollment in the waiver programs without increasing provider capacity at the same pace
3. Budget related: Question asked on whether cost modeling might be a better method than traditional rate studies for determining appropriate funding levels for services such as direct support and consulting - could it provide a more accurate approach to evaluating service costs?
4. Rate Study Updates
5. State's Budget Request for Upcoming Legislative
- b. ACQ Administrator Update for ACQ attendees on Calendar Year 2026
  - i. Calendar updates
    1. January and February 2026 meetings for ACQ may be challenging due to opening and closing of Legislative Session
  - ii. Zoom link confirmations
  - iii. Annual training, August 2026
  - iv. Updating the ACQ distribution list
3. ACQ Membership Openings
  - a. Ann Marie Parmenter, 11/03/2025
    - i. Final Day with UNM 01/06/2026
    - ii. Listed a proxy, Shawna McGill (Interim Director for Med Frag)
    - iii. ACQ Administrator will send out a reminder of open positions
  - b. Additional opening:
    - i. Open Position: People with I/DD and members of their families – Individuals with a diagnosis, either in childhood or adulthood, of an intellectual or developmental disability or family members or family guardians (i.e., not corporate guardian) of that individual. One member shall receive services at an Intermediate Care Facility/IDD.
    - ii. Open Position: Two-Self Advocacy Organization Position
4. ACQ Board Member Review for Calendar Year 2026
  - a. Will continue to monitor through the year for preparation
  - b. Scott Doan confirmed there is an updated version and will send to the ACQ Administrator
  - c. Discussion on ACQ Board Members who do not attend ACQ Meetings
    - i. ACQ Administrator will review by-laws and send review to ACQ Executive Team
5. ACQ Distro Distribution
  - a. ACQ Meeting Summary Notes, 10/09/2025
  - b. ACQ Listening Session Summary Notes, 11/13/2025
  - c. Agenda for 12/11/2025
6. Open Floor Discussion