

## Policy and Quality Committee Meeting Summary

August 19, 2024

10:00 am-12:00 pm

Attendees: Clara Hardgrave, Tracy Perry, Jim Copeland, Kate Nash, Angelique Tafoya, Winton Wood, Scott Doan, Chris Leroi, Chris Futey, Claudia Rice

Agenda items:

### 1. **Health & Wellness Visit Policy and Procedure**

- a. Claudia Rice read through the Health & Wellness Visit Policy and Procedure in its entirety with Committee members, having implemented their revisions from the Policy and Quality Committee meeting on August 7<sup>th</sup>.
- b. All meeting attendees agreed with the policy revisions made in the previous Policy and Quality Committee meeting.

### 2. **DDSD Health & Wellness Visit Safety Checklist v3.0 and If Not ANE Then What**

- a. The Committee then provided feedback on an updated version of the DDSD Health & Wellness Visit Safety Checklist v3.0, and the If Not ANE Then What document.
  - i. Scott Doan updated the DDSD Home Visit Safety Checklist v2.0 using feedback from the last Policy and Quality meeting, specifically Winton Wood's comment on the importance of cultural considerations of individuals and families when preparing for and conducting health & wellness visits. This updated document was renamed DDSD Health & Wellness Visit Safety Checklist v3.0.
- b. All committee members agreed with the updates to the DDSD Health & Wellness Visit Safety Checklist v3.0 made by Scott Doan.
- c. Meeting attendees also provided feedback on the If Not ANE Then What document.

### 3. **Policy & Quality Meeting Facilitation Transition**

- a. Chris Futey announced that Claudia Rice, Research and Policy Analyst for the Developmental Disabilities Supports Division, will be facilitating future Policy and Quality Committee meetings.