



HEALTH CARE  
AUTHORITY

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**To:** All State General Fund (SGF) Provider Agencies and Interested Parties  
**From:** Brandi Rede, SGF Program Manager  
Developmental Disabilities Support Division  
**Date:** July 1, 2026  
**Subject:** Revised State General Fund (SGF) Service Standards

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Attached you will find the updated SGF Service Standards, a Summary of Revisions, and a Summary of Provider Feedback with DDSD responses from the stakeholder review period.

The draft standards were distributed to SGF provider agencies for review and comment from September 17 through October 1, 2025. DDSD carefully considered stakeholder feedback and incorporated revisions to improve clarity, strengthen expectations, and enhance overall program guidance.

The updated standards outline requirements incorporated into provider contracts. All provider agencies contracted with HCA DDSD to deliver SGF services are responsible for reviewing the revised standards and ensuring compliance with all applicable requirements effective August 1, 2026.

Please note that Community Integrated Employment requirements include a transition period through January 1, 2027, as detailed in the attached Summary of Revisions. Provider agencies should ensure that all relevant staff are informed of the changes and that internal policies, procedures, and practices are updated accordingly.

DDSD appreciates the time, effort, and valuable input provided by SGF provider agencies throughout the revision process. Your collaboration has been instrumental in strengthening these standards and supporting quality services for New Mexicans with intellectual and developmental disabilities.

Questions regarding the revised SGF Service Standards may be directed to your DDSD SGF Regional Liaison or the SGF Program Manager.

<b>NW Region</b>	<b>NE Region</b>	<b>SE Region</b>	<b>SW Region</b>	<b>Metro/SGF Program Manager</b>
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# State General Fund (SGF) Service Standards: Summary of Feedback

Thank you to all SGF providers who contributed feedback during the review process that occurred on 9/17/25 -10/1/2025. Your insights were valuable, informative, and greatly appreciated. Developmental Disabilities Supports Division (DDSD) has corrected grammatical issues and restructured sections for clarity. Below is a summary of feedback along with corresponding responses from DDSD.

Provider Feedback	DDSD Response
<p>Healthcare Coordination: Healthcare Coordination needs clarity</p>	<p>The Healthcare Coordinator role applies only to individuals receiving SGF Residential Services. Healthcare coordination is a standard contractual obligation within Residential Service agreements, making residential providers responsible for ensuring these duties are completed. Any team member may be assigned to fulfill this role, and the specific tasks and responsibilities are defined in the current provider contracts. Clarification was added.</p>
<p>Nursing Duties: There is a lack of clarity regarding the role of the Registered Nurse (RN)</p>	<p>RNs are required to provide appropriate oversight of nursing duties as needed. RNs should follow NMAC 16.12.2.11. Clarification was added.</p>
<p>ISPs: Need training on ISP's</p>	<p>The ISP template and completion instructions are available on the SGF website <a href="#">State General Funded Services – New Mexico Health Care Authority</a>.</p>
<p>Administrative Tasks: Current administrative, training, and reporting requirements mirror DD Waiver expectations, the census form creates redundancy, and quarterly timeframes are not truly quarters.</p>	<p>Administrative tasks, training requirements, and reporting obligations are established elements of each provider's contract and are not new. The census form requirement has been removed. Quarterly due dates have been updated.</p>
<p>SGF Services: What is the rationale for removing the unit rate from the standards? What are the specific requirements for each service? Will "grandfathered" clients continue to receive services?</p>	<p>The unit rate was removed to prevent frequent revisions when rates change. Service sections have been separated to enhance clarity. A section was added to detail the transition to the Mi Via Waiver, the Developmental Disabilities Waiver or an Intermediate Care Facility for individuals with Intellectual Disabilities. Those who cannot transition will continue to receive SGF services.</p>
<p>When is the Standards Effective Date:</p>	<p>The standards are effective 08/01/2026. Community Integrated Employment requirements include a transition period through January 1, 2027.</p>
<p>Employment and Staffing:</p>	<p>Supported Employment (SE) will remain a core SGF service. Providers operating under a 14(c) certificate or in sheltered work settings will receive a transition period to meet minimum wage</p>

# State General Fund (SGF) Service Standards: Summary of Feedback

Provider Feedback	DDSD Response
<p>Concerns include the discontinuation of center-based work programs, 14(c) programs, and SGF not covering 1:1 Job Coaching or Supported Living.</p>	<p>requirements. Employment providers will be contacted by SGF Program Manager Brandi Rede to review their transition plan. All services must be delivered according to the service models outlined in the provider contracts.</p>
<p style="text-align: center;">Respite:</p> <p>Reimbursement rate is insufficient to support a set schedule for families or for creating a care plan.</p>	<p>Most families follow a general service schedule, and flexibility for necessary changes is expected and acceptable. The care plan is intended as a quick-reference tool for staff, not a health management plan or a complete Individual Service Plan as for adults in Residential and Day Services.</p>
<p style="text-align: center;">Adult services</p> <p>Can providers choose which participants to serve, delay starting services beyond 30 days, and who is responsible for finding new placements upon discharge? Why are site visits needed?</p>	<p>Standards have been clarified to detail starting/ending services with an SGF provider. Providers must serve people if they have a safe, available space and an open slot in their contract. Service Coordinator visits are a routine function to ensure health, safety, and service quality.</p>

## SUMMARY OF REVISIONS FOR THE STATE GENERAL FUND SERVICE STANDARDS 2026

This grid provides a summary of the modifications that have been made to the State General Fund Service Standards. Most changes clarify existing requirements and practices that had not previously been included in the SGF standards. There are some new requirements, and they are specifically noted as such.

SGF Standard	Change
Formatting	New formatting. Information is broken down by additional sections and chapters.
Acknowledgements	New Section
Introduction	Expanded section
Planning	Explained process to begin services and eligibility by age groups. Explained the use of the Add/Delete form. New Providers have 30 days to begin serving the individual after receiving the approved Add/Delete form.
Human Rights	Explained human rights, dignity of risk, and duty of care.
Safeguards	New providers are responsible for respecting and supporting informed decisions of the individual and/or guardian. New prohibition of restraints, restrictions, and seclusion.
Person Centered Planning	New explains the elements of putting the person at the center of planning their life and services.
Health	Explained the role and designation of a Healthcare Coordinator. New consent is required before the use of immobilization, protective stabilization, or sedation for medical or dental procedures. New explained use of psychotropic medications and requirements for use.
Individual Service Plan	Provided guidance on development of the Individual Service Plan (ISP) for adults in SGF services Included explanation of quarterly reporting requirements, elements, and due dates related to the ISP. New Service Coordinator must conduct monthly site visits for monitoring of service provision according to the ISP.
Transitions	Explained when and how an individual may transition from SGF services to the Developmental Disabilities Waiver, Mi Via Waiver, or an Intermediate Care Facility for Individuals with Intellectual Disabilities. Explained required communication with DDSD for an out of home placement. Explained about the withdrawal/discharge process.
Services (Residential, Adult Day, and Respite)	New provided more details of scope of service provision.
Professional Services	Explained nursing and nutritionist must have a current license.
Nursing services	Included clarification of the nurse's role, requirements, licensing, supervision, and delegation. Included assistance with medication delivery (AWMD).

SUMMARY OF REVISIONS FOR THE STATE GENERAL FUND SERVICE STANDARDS 2026

Qualified Provider Agencies	Explained SGF provider, staff, supervisors, and Service Coordinator requirements. Included professional licensure and conflict of interest information.
Training Requirements	Provided a table showing training timelines and positions required to take each training. Include reporting and documentation requirements for training.
Incident Management System	Included training on ANE, evidence preservation, immediate action and safety plans, agency cooperation during investigations, reporting death, corrective and preventative plans, and notifications. Included phone numbers to call when reporting abuse, neglect, and exploitation.
Provider Reporting Requirements	Included provider agencies must maintain a current client census and service summary.
Provider Documentation and Client Records	Included HIPAA and HITECH information, client records requirements, and distribution information. New optional use of Therap.
Billing Requirements	New record keeping and documentation requirements. New providers can bill day services and employment services separately. Allowing 12 units per year per service.
Appendix C	Included consumer rights and freedoms.
Appendix D	Included NMAC references.
DDSD Contact Information	Provided contact information for regional offices.