

**Statewide Case Management Director’s Quarterly Meeting Minutes
1-19-23**

Speaker/Topic	Notes
10:00-10:05: Introductions	<ul style="list-style-type: none"> • Welcome Columbus new CM Agency • One of our CM’s passed away this month. If we could have a moment to remember Sherri Bailey from A New Vision CM.
10:05-10:20: Dominic Jaramillo/HSD Updates and LaRisa Rodges/TPA <ul style="list-style-type: none"> ➤ HSD Updates ➤ TPA Updates <ol style="list-style-type: none"> 1) ISD sending multiple recerts to families. Families upset. <ul style="list-style-type: none"> • Auto-renewals started during COVID. There is a backlog of recertifications, and the system sends a recertification out automatically each month. 2) Issues with LOC not being received by ISD for allocations (there appears to be a glitch with ASPEN) 3) Delays with ISD approving HSD 100 	<ul style="list-style-type: none"> • CIU – Continue to submit as normal. • Backlog with Income Support Division is being addressed – Transitioning to statewide process to help remediate backlog. • Write “Institutional Care Waiver” (ICW) on HSD 100 to help streamline process. Please inform case managers and individuals/guardians know when submitting paperwork. • TPA and OR are working to make sure the correct Case Manager and Case Management agencies are added to JIVA. • If your agency hasn’t been added to JIVA episode, please contact the Third-Party Accessor. • If LOC is not received by ISD, reach out to Dominic Jaramillo and Marie Velasco on Therap scomm. • If cannot see JIVA episodes in internet explorer please try using Microsoft Edge.
10:20-10:45: Marie Velasco <ul style="list-style-type: none"> ➤ CM Updates 	<ul style="list-style-type: none"> • OR updates/issues: Any issues/concerns regarding budgets or submissions with OR? • Carol Sena is the new Program Specialist for the OR. Question: Will we be able to contact the OR directly? A-Yes. Please CC Marie Velasco on the message. Question: Is there another way to fix mistakes by the CORE without doing a revision and retro? a-The OR cannot assume anything. They can make a change with a formal document trail. For the RFI issue brought forth Marie and Christina will review and get back with CM Director. If there are issues with the OR please contact Marie. • RORA: Clarification from Discussion: It was stated at the meeting that “Having to look up meds, the services, the providers, etc. and having to write that into the RORA is time consuming and prevents many RORA’s from being done. Having the form in a smartsheet does not make it an easier process. Upon review of the RORA none of the issues listed above are required elements to submit the RORA via smartsheet. The required elements are as follows: <ul style="list-style-type: none"> ✓ First and Last Name ✓ Do you know the SS#? (Which is a dropdown of yes or no)

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	<ul style="list-style-type: none"> ✓ Waiver Type ✓ Regional Office ✓ Submitted By ✓ Email ✓ Phone Number ✓ Primary Issues (Which is a checkbox) ✓ Describe Request (which is a narrative box) <ul style="list-style-type: none"> • CM case notes please refer to - 1-11-23 email from Anthony Bonarrigo: Case Notes Questionnaire issued on January 1, 2023 contains a required question under the “Health “section (Date of quarterly review). This requirement does not allow CM’s to complete the questionnaire in draft or in part as before until this is filled out. Please excuse the error-it was inadvertent. DDSD will be correcting this and reissuing on February 1, 2023 In the meantime, in order to begin filling out January Questionnaires in case notes, please be sure to complete the “Date of quarterly review” question by adding a date. You can add 1/1/23 until we have this corrected. • Late Budget Submissions now being sent by Anthony Bonarrigo, except for those that are over the 15% Threshold will continue to be sent by Marie Velasco. Thank you to all Agencies who are under the 15% threshold, what a great start to the New Year. • Issues with Comagine and ISD not receiving PFOC for allocations. This is being brought to IEB’s attention
<p>10:45-11:00: Marc Kolman, Deputy Director</p> <ul style="list-style-type: none"> ➤ National Core Indicator 	<ul style="list-style-type: none"> • Please see attached PowerPoint. • NM is undertaking National Core Indicators. • National effort to measure and improve services • Surveys to be sent out to family members or guardians – individuals involved must receive one service along with case management
<p>11:00-11:45: Jason Cornwell, DDSD Division Director</p> <ul style="list-style-type: none"> ➤ Station MD-Dr. Maulik Trevedi 	<ul style="list-style-type: none"> • Please see attached PowerPoint. • Pilot Project next 2 years (This fiscal year and next) • StationMD is a physician service that is dedicated to individuals with intellectual and/or developmental disabilities (IDD) with virtual telehealth specialists.
<p>11:45-12:00 Lunch Break</p>	

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<p>12:00-12:45: Marie Velasco, DDW PM</p> <ul style="list-style-type: none"> ➤ DDW Amendment and Simplification Work 	<ul style="list-style-type: none"> • Please see attached Power Point • Not having a new submission platform with OR because OR Transition to TPA. • Thank you for all your feedback and comments on amendment and simplification work.
<p>12:45-1:45: Selina Leyba, Waiver Project Manager</p> <ul style="list-style-type: none"> ➤ Vineland <p>Selinatleyba@doh.nm.gov</p>	<ul style="list-style-type: none"> • Please see attached PowerPoint • Please Contact Selina for further feedback or fill out Smartsheet for comments/feedback. • Thank you for all your feedback comments.
<p>1:45-2:00: CSB Bureau</p> <ul style="list-style-type: none"> ➤ CSB Update <ul style="list-style-type: none"> • Transitioning into DDW (Iris) • Initial CARMP Development and Collaborative Assessment (Demarre) • RFI Communication (Demarre) <p>Robin Leinwand-OT Therapy Consultant: robin.leinwand@doh.nm.gov or 505-239-1768</p> <p>Mary Beth Schubauer-PT Therapy Consultant: marybeth.schubauer@doh.nm.gov or 505-238-2247</p> <p>Felicia Vidro- Social/Community Services Coordinator Supervisor: felicia.vidro@doh.nm.gov or 505-712-2929</p> <p>Demarre Sanchez-SLP Therapy Consultant: demarre.sanchez@doh.nm.gov or 505-417-5264</p>	<ul style="list-style-type: none"> • Please remember to check the Medicaid portal for new 096 allocations. If you see a person has been in MFW with a COE of 095, you need to contact the Nurse Case Manager for the transition. Persons in Mi Via with a COE of 095 also must be transitioned. If you learn that a person has had Medicaid Community Benefits, please contact the Care Coordinator. They may have a budget with the MCO that will be impacted. The transitions are important to avoid gaps in care. • Reach out to Iris with any issues transitioning to DD Waiver or call 1-800-675-2910 UNM CDD Med Frag Case Management Program <p>Initial CARMP Process</p> <ul style="list-style-type: none"> • If individual is newly identified as moderate or high risk for aspiration, then a Collaborative Aspiration Risk Assessment is completed and the CARMP is developed. This process cannot be delayed or deferred. • While the CARMP is being developed, the RN and other therapists already on the team create and train an interim aspiration risk management plan. • A Collaborative Assessment is done within 30 days of the ARST and is coordinated by the CM. • The Collaborate Assessment requires an RN, SLP, OT, PT, BSC (if REB), and RD (unless REB without nutrition concerns). Individual/guardian select needed clinicians off SFOC. If immediate need, CM may submit the budget revision as an imminent review • After the CARMP is developed, the CM will present it to the individual/guardian. They may choose to accept the entire CARMP, defer the entire CARMP, defer sections of the CARMP, defer the CARMP in a certain setting, or defer the CARMP with certain DSP. • The clinicians may find that there are no ongoing needs or the guardian may decide they do not want to keep a certain discipline on the team.

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- If the entire CARMP was NOT deferred, disciplines remaining on the CARMP need to address all sections.

Avoiding and addressing RFIs

- Discussion on RFI's
- If the therapist has questions/concerns regarding the RFI, they should work with the CM and ask them to contact the OR for clarification.

Annual IDT meetings notices

- Discussion on informing Therapist of IDT meetings. CM directors wanted to remind providers to look at ISP for dates of Annual IDT meetings.

Please fill out enclosed Monkey Survey: <https://www.surveymonkey.com/r/YH3K7T9>

Your input is greatly appreciated: The Survey will remain open until February 7, 2023

Resources:

[These Doctors Admit They Don't Want Patients With Disabilities - The New York Times \(nytimes.com\)](#)

[Home - StationMD](#)

Meeting Schedule Case Management Directors for 2023

- Thursday, January 19,2023 @ 10:00 AM to TBD
- Thursday, April 201, 2023@ 10:00 AM to TBD
- Thursday, July 20, 2023 @ 10:00 AM to TBD
- Thursday, October 19, 2023 @ 10:00 AM to TBD