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Niki Kozlowski, Acting Deputy Secretary  
Alanna Dancis, Acting Medicaid Director

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DDSD-DDW Numbered Memo 2026-01

To: **Developmental Disabilities Providers and Mi Via Waiver Vendor Providers**

From: Selina Leyba, Community Programs Bureau Chief *SL*  
Developmental Disabilities Supports Division (DDSD)

Subject: Community Inclusion Provider-Operated Buildings Quality Visits

The Developmental Disabilities Supports Division (DDSD) Community Inclusion and Employment Unit (CI/E) plans to visit all provider-operated buildings where Community Inclusion services occur in a group model.

These visits are **not audits or compliance reviews**. The purpose of the visits is to build relationships and connections with providers, establish points of contact, and offer support or technical assistance as needed.

The intended benefits of site visits include:

- encouraging collaboration and partnership,
- supporting continuous quality improvement,
- enhancing person-centered outcomes,
- building provider accountability and transparency, and
- improving responsiveness to issues.

Quality Visits are to begin in January 2026 and be completed by March 31, 2026. Providers should anticipate each visit lasting approximately 30- 45 minutes.

All visits will be scheduled in advance to ensure the Regional Community Inclusion Coordinators are able to

- Observe community inclusion services in progress,
- Speak directly with people receiving services at the provider-operated building, and
- Speak directly with staff providing services at the provider-operated building.

If you have questions, please contact: Alix Dean, Statewide Community Inclusion and Employment Lead. 505-819-7346 or [alix.dean@hca.nm.gov](mailto:alix.dean@hca.nm.gov).