



Michelle Lujan Grisham, Governor
Kari Armijo, Secretary
Alex Castillo Smith, Deputy Secretary
Kathy Slater Huff, Deputy Secretary
Kyra Ochoa, Deputy Secretary
Dana Flannery, Medicaid Director

Date: August 1, 2025

DDSD-DDW Numbered Memo 2025-09

To: All Developmental Disabilities Waiver Service Providers

From: Melanie Buenviaje, Deputy Director, Developmental Disabilities Supports Division (DDSD) 

Subject: Allocation Plan

The Developmental Disabilities Supports Division is thrilled and deeply grateful for the funding allocated by the legislature in House Bill 2 to have a “No Wait List” policy for home and community-based services (HCBS) waivers.

Beginning August 15, 2025, the allocation process, formerly occurring annually, will become a monthly allocation offering. The first group of 245 individuals currently on the waitlist will receive allocation letters in August. Thereafter, the DDSD will issue monthly allocation offer letters on the 15th of each month, with an expected volume of 50–60 offers per month, based on historical data regarding application rates.

Monthly allocations support timely access to services and supports for all New Mexicans with intellectual and developmental disabilities who meet the eligibility criteria.

The table below captures current individuals on the waitlist by region and information by age groups within that region.

Region	Approximate Allocations to be Sent	Age Breakdown per Region (on waitlist as of 07/07/2025)
Metro	105	<ul style="list-style-type: none">• 0-17: 63• 18-21: 10• 22-64: 25• 65+: 0
Northeast	25	<ul style="list-style-type: none">• 0-17: 15• 18-21: 7• 22-64: 1• 65+: 0
Northwest	35	<ul style="list-style-type: none">• 0-17: 20• 18-21: 2• 22-64: 7• 65+ : 0
Southeast	40	<ul style="list-style-type: none">• 0-17: 16• 18-21: 10• 22-64: 8• 65+: 1
Southwest	40	<ul style="list-style-type: none">• 0-17: 21• 18-21: 3• 22-64: 10• 65+: 1



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For any questions regarding allocations, please contact Nicole Hernandez, Pre-Service Intake Bureau Chief via email at Nicole.Hernandez3@hca.nm.gov or by phone at 505-372-8017.

For any questions specific to the Developmental Disabilities Waiver or the Mi Via Waiver, please contact the following waiver Program Managers:

- Developmental Disabilities Waiver Program- Steven Fernandez via email at Steven.Fernandez@hca.nm.gov or by phone at 505-584-1687.
- Mi Via Waiver Program- Elaine Hill via email at Elaine.Hill@hca.nm.gov or by phone at 505-506-6103.