

MI VIA VENDOR STAKEHOLDER COMMITTEE MINUTES

2/11/2025

Attendees: Megan Chavez, Cassandra DeCamp, Clara Hargrave, Ermanda King-Begay, Jennifer Madrid, Andrea Perea, Tracy Perry, Eddie Romero, Ryan Sherman, Lisa Sisneros Brow, Angelique Tafoya, Steven Wrigley

State Partners: Deborah Archibeque (Conduent), Deanna DeHerrera (HCA/MAD), Guadalupe Mongo (Conduent), Natalie Rodriguez (Conduent)

Discussion

Agenda Items:

- Review of January meeting minutes
- Review of requested items list to HCA/MAD/Conduent
- Questions sent to MAD
- Authorization Forms from Coimagine
- Other topics

Discussion:

- **Mi Via Vendor List:** Our committee has requested a list of vendor agencies to contact all Mi Via Vendor stakeholders and educated them on the committee's creation and its intention. Lisa mentioned the therapy list being created - she will share this list with Angelique. Deanna sent Angelique an updated list consisting of vendors utilizing Mi Via billing codes. Angelique will aggregate the information and share with the committee to determine our next steps at the March meeting.
- **Check Detail Report/Vendor Remittance:** Angelique has not heard back from John as of today, she will email him again and ask. This request was addressed at the meeting and Conduent stated that this is already available for those using FoCos. Names/email addresses of committee members needing a tutorial on accessing the electronic report were sent by Angelique to Deb. Angelique's previous email to John was forwarded to MAD and Conduent and resent to John, confirming his email address. Noted: *Vendor Remittance Report is available in FoCos. Vendors that do not use FoCos are not receiving the detailed check detail report.*
- **Allowance for the use of a CSV file:** Angelique has not heard back from John as of today. Billing data was explained to Lupe to demonstrate what we are asking for. Tracy shared her agency's experience with data entry and the many inefficiencies. She stated that it takes her team six minutes per individual. For the roughly 500 individuals served at her agency, it totals 50 hours per billing cycle. This, in comparison to the "few minutes" it takes for her team to upload a CSV file for roughly 1000 DDW impresses the importance of our request. Lisa also noted that the use of a CSV file is also protection for Conduent and will decrease the data entry errors on their side. Win-win.

Although FoCos is willing to do it, it will be at a charge. Deborah noted that there is a component of the request that involves funding due to a major configuration in the system and this is why Conduent has not moved forward with allowing a CVS file. Deborah will present the request at her next leadership meeting.

Deborah is open to attending our Mi Via stakeholder meetings. Deanna will follow up with her leadership and provide us with an update on this issue.

- **Resolution to the GRT on budget:** There was discussion about this topic but no resolution. MAD was working on it prior to the start of the legislative session but work has not continued since.

- **Access to our portion of the budget:** This was also emailed to John. We still need this; it is still an issue because we need to have access to our portion of the budget, so we know how much funding we have and for billing accuracy. Deanna and Deborah will schedule a meeting and work on this item together and hopefully get this available to vendors.
- **Mi Via Rate Study:** Lisa is getting questions about the billing rate range from families. Will participants have enough money in their budgets to cover the increase of this rate? Deanna noted that there was a budget increase in July 2024. DDS is responsible for the rates and supplies them to MAD to update the Fee Schedule. It then gets updated in Conduent so that we are paid appropriately.

Deanna will get with Elaine Hill and ask that she attend our committee meetings, specifically to talk about rates in March. We also want to discuss the Crisis Criteria at the next meeting.

Eddie inquired about Appendix K and hospitalizations. Deanna will look back at the issue of hospitalizations related to these allowances. Eddie believes that the allowances are permanent and Deanna thought they may have been rescinded with the other Appendix K allowances (10/01/2023). Address at the March meeting.

Items still pending from 12/10/2024 meeting:

- Is it possible to have Guadalupe (or a Conduent representative) attend our monthly? **Guadalupe agreed to have a Conduent rep at our meetings at this meeting**
- Is there an option to receive an electronic deposit advice rather than the one that comes in the mail? **This was addressed at today's meeting and is still being investigated. An electronic version is available to those who use FoCos and Conduent will be reaching out to committee members to provide TA on how to access this with each agency.**
- We would like to see a List of Mi Via Vendors, so all options are out there for families. **Deanna has supplied this to Angelique and Steve. It will be aggregated and sent out with the February meeting minutes.**
- Can a CSV file be submitted rather than manual data entry? A CSV file will eliminate data entry errors. **Guadalupe will take this back to the FOCOS team. This is still pending.**

Next Steps:

- Angelique to forward email she sent to John last month to Deb and Deanna (completed)
- Angelique to send Deb the email addresses of this group for the Vendor Remittance tutorial (completed)
- Send Deanna the agenda and any questions TWO WEEKS in advance of the next meeting.

Next Meeting: March 11th 2025

Information to Join:
Microsoft Teams [Need help?](#)
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 Passcode: FAL2UE