



**New Mexico**

# **Staff Permit Application**

**EFFECTIVE DECEMBER 28, 2023**

**New Mexico Gaming Control Board**

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4900 Alameda Blvd. NE  
Albuquerque, NM 87113  
Phone: (505) 841-9700  
Fax: (505) 841-9725  
Web: [www.gcb.nm.gov](http://www.gcb.nm.gov)

# APPLYING FOR YOUR Bingo Staff Permit

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## OBTAIN YOUR APPLICATION

Applications can be obtained from:  
New Mexico Gaming Control Board  
4900 Alameda Blvd. NE  
Albuquerque, NM 87113  
Or from our website at:  
[www.gcb.nm.gov](http://www.gcb.nm.gov)

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## FILL OUT YOUR APPLICATION

Items you must provide include, but are not limited to:

- Application forms (completed with notarized signature)
- Photocopy of official valid ID ( driver's license or state-issued identification card)
- Photograph of applicant can be emailed to [GCB-licensing@gcb.nm.gov](mailto:GCB-licensing@gcb.nm.gov)
- **Do not get fingerprinted until you receive authorization from the NMGCB Licensing Department. Your application must be reviewed for completeness prior to getting your fingerprints captured.**
- Caller - \$50.00 (\$25 application fee + \$25 Supplementary background fee) for a three-year Staff Permit
- Bingo Manager/Game Accountant - \$100.00 (\$50 application fee + \$50 Supplementary background fee) for a three-year Staff Permit

### \* Attach ALL Required Documentation

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## SUBMIT YOUR APPLICATION

Deliver to:

New Mexico Gaming Control Board  
4900 Alameda Blvd. NE  
Albuquerque, NM 87113

**Make check or money order payable to New Mexico Gaming Control Board.**

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## RECEIVING YOUR STAFF PERMIT

Once the back grounding process is complete, you will receive a NM Bingo Staff Permit Badge that shall be worn at all times while working in a bingo establishment. The Staff Permit Badge is to remain on site at all times.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!**

\* Please refer to Administrative Rule 15.4.2.14 NMAC for applicable fees.



New Mexico Gaming Control Board

**BINGO STAFF PERMIT APPLICATION**

**EFFECTIVE DECEMBER 28, 2023**

Applicant's Printed Name (last, first, middle)				
Maiden/Married Names Past or Presently Used (Attach separate sheet if necessary)		Nicknames, Aliases, or any name that you have ever been known by (Attach separate sheet if necessary)		
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Social Security Number	Other Social Security Numbers Used <input type="checkbox"/> Yes <input type="checkbox"/> No *If "Yes", attach details.	Date of Birth	Drivers License No. / I.D. # & State License Issued
Place of Birth (city, state, country)				
Height	Weight	Hair Color	Eye Color	U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No *If "No", attach details and indicate Alien Registration Number here:
Physical Address			Contact Number ( )	
City	State	Zip	County	Length at This Address
Mailing Address, if different from Physical Address (city, state, zip)			Email Address	
List all addresses where you have lived during the last five years, not including present address. (Attach separate sheet if necessary)				
STREET AND NUMBER		CITY/STATE/ZIP		FROM TO
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Common-Law <input type="checkbox"/> Divorced <input type="checkbox"/> Separated <input type="checkbox"/> Widowed				
Name of Spouse, if applicable			Spouse's Date of Birth	
Spouse's AKA (Also Known As—maiden name, nickname, aliases, etc.)			Spouse's Social Security Number	
Person(s) you have filed a joint tax return with in past five years				
<b>Note: A separate Staff Permit Application form and applicable payment is required for each establishment where you will be working.</b>				
Name & address of establishment(s) where you will be working		Entity License #	Phone	Job Title
				Supervisor's Name
Name & address of current employer if non-gaming			Phone	Job Title
				Supervisor's Name
Name & address of 3 previous employers			Phone	Job Title
1.				Supervisor's Name
2.				Supervisor's Name
3.				Supervisor's Name

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

FOR AGENCY USE ONLY				
TOTAL FEES..... Caller: \$50.00	<input type="checkbox"/> Check # _____	Assigned Analyst	Application Control #	Entity Control #
Bingo Manager/Accountant: \$100	<input type="checkbox"/> Money Order # _____			

Notice: The Bingo Staff Permit application is an official document. If you provide false information on your application and/or do not disclose all applicable information The application asks for, your license is subject to denial or revocation, and you may be subject to criminal prosecution pursuant To 60-2F-10 (C) NMSA 1978. The Gaming Control Board will conduct a complete background investigation and will check all sources of information.

<b>PERSONAL HISTORY</b> Bingo Managers , Alternate Bingo Managers & Game Accountants	
1. Are you currently an officer, stockholder, owner or co-owner of the licensee for which you are applying?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
2. Have you been a member in good standing for the licensed organization for which you are applying for more than six (6) months?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
3. Have you ever applied for a gaming work permit or gaming license in New Mexico or any other jurisdiction, whether or not the permit or license was ever issued?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
4. Have you ever had a work permit or gaming license denied, suspended or revoked in this or any other state or jurisdiction?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
5. Are you related to any other person licensed by the New Mexico Gaming Control Board or anyone licensed at the entity you are applying?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
<p><b>* If YOU ANSWERED YES TO ANY OF THE QUESTIONS ABOVE, GIVE DETAILS ON EXPLANATION SHEET(S) AND INCLUDE ANY ITEMS CURRENTLY UNDER FORMAL DISPUTE OR LEGAL APPEAL. ATTACH COPIES OF ANY DOCUMENTS TO PROVE YOUR SETTLEMENT ON THIS ISSUE.</b></p>	
<b>FINANCIAL HISTORY</b>	
1. Are you or have you been delinquent in the filing of any tax return with any taxing agency?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
2. Are you or have you been delinquent in the payment of any taxes, interest, or penalties due to any taxing agency?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
3. Are you or have you been delinquent in the payment of any judgments due to any governmental agency?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
4. Are you or have you been delinquent in the repayment of any loans, credit or any other debt?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
5. Are you or have you been delinquent in the payment of any child support?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
6. Have you, as an individual ever filed a bankruptcy petition?	<input type="checkbox"/> YES* <input type="checkbox"/> NO
<p><b>* If YOU ANSWERED YES TO ANY OF THE QUESTIONS ABOVE, GIVE DETAILS ON EXPLANATION SHEET(S) AND INCLUDE ANY ITEMS CURRENTLY UNDER FORMAL DISPUTE OR LEGAL APPEAL. ATTACH COPIES OF ANY DOCUMENTS TO PROVE YOUR SETTLEMENT ON THIS ISSUE.</b></p>	

Applicant's Printed Name (Last, First, Middle) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_



### AFFIRMATION & STATEMENT

I, Applicant's Printed Name, state under penalty of perjury that the entire Bingo Staff Permit Application, statements, attachments, and supporting schedules are true and correct to the best of my knowledge and belief, and that this statement is executed with the knowledge that misrepresentation or failure to reveal information requested may be deemed sufficient cause for the refusal to issue a Bingo Staff Permit by the State of New Mexico. Further, I am aware that later discovery of an omission or misrepresentation made in the above statements may be grounds for the denial of a Bingo Staff Permit or the revocation of the work permit. I am voluntarily submitting this application to the New Mexico Gaming Control Board under oath with full knowledge that I may be charged with perjury or other crimes for intentional omissions and misrepresentations pursuant to New Mexico law. I further consent to any background investigation necessary to determine my present and continuing suitability. I also agree that the State of New Mexico, its agencies, officers and assigns, shall be entitled to collect from me all expenses it incurs in processing this Bingo Staff Permit Application. If I fail to pay all the expenses incurred by the State for processing this Bingo Staff Permit Application, I agree that the State shall be entitled to recover from me any expenses incurred in pursuing its legal remedies, including, but not limited to, reasonable attorneys fees and costs. My obligation and responsibilities continue as long as I am a holder of a valid staff permit.

Printed Full Legal Name (Last, First, Middle) \_\_\_\_\_

### CERTIFICATION

I, Applicant's Printed Name, acknowledge, understand and agree that by applying for and accepting any license, certification, registration, renewal, finding of suitability, or other approval (each a "License") from the New Mexico Gaming Control Board ("Board"), I am certifying to the Board that:

1. I have read the New Mexico Bingo and Raffle Act, Sections 60-2F-1 through 60-2F-26 NMSA 1978 ("Act") and administrative rules and policies adopted or approved by the Board (collectively "Rules" New Mexico Administrative Code 15.4 et seq.), and I understand and will implement the requirements including changes of the Act and Rules.
2. I understand and agree that, as a staff permittee, I am responsible for my own and the Licensee's compliance with the Act and Rules including, but not limited to where applicable to my job duties.
3. I am signing this Certification with the knowledge that the Licensee and I will be subject to disciplinary action, including fines and/or revocation or suspension of the License, for failure to comply with the Act or Board rules including, where applicable to my job duties.

The Statues & Rules can be found on our website at [www.nmgcb.org](http://www.nmgcb.org)

Printed Full Legal Name (Last, First, Middle) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

(Must be notarized by notary public)

State of \_\_\_\_\_ )

County of \_\_\_\_\_ )

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My commission expires: \_\_\_\_\_ Signed: \_\_\_\_\_

Notary Public

[SEAL]

## APPLICANT'S INVESTIGATION AUTHORIZATION AND REQUEST TO RELEASE INFORMATION

- 1 I *Applicant's Printed Name* , hereby authorize the New Mexico Gaming Control Board or its designee (“collectively, “Board”) to conduct a complete investigation into my personal background, using whatever legal means they deem appropriate. I hereby waive any rights of confidentiality in this regard.
- 2 I hereby authorize and request a review, full disclosure, and release of any and all information, materials, and documents concerning me requested by the New Mexico Gaming Control Board (“Board”), its agents, or employees, whether the information, materials, and documents are of a public, private, or confidential nature and whether the information, materials, and documents would otherwise be protected from disclosure by any constitutional, statutory or common law privilege.
- 3 I understand that by signing this authorization, a criminal history check will be performed. I authorize the Board to obtain, maintain, and use from any source, any information concerning me contained in any type of criminal history record files, wherever located. I understand that the criminal history record files contain records of arrests that may have resulted in a disposition other than a finding of guilt (i.e., dismissed charges, or charges that resulted in a not guilty finding.) I understand that the information may contain listings of charges that resulted in suspended imposition of sentence, even though I successfully completed the conditions of said sentence and was discharged pursuant to law. I authorize the release of this type of information, even though this record may be designated as “confidential” or “nonpublic” under the provisions of state or federal law.
- 4 I authorize the Board, its agents, or employees to determine the persons or entities to whom this Request is to be presented.
- 5 I understand that the Board, its agents, or employees will conduct a complete and comprehensive investigation to determine the validity of all information gathered. The Board, the State of New Mexico, and the agents and employees of either, will not be held liable for inaccurate information.
- 6 If this Request is not sufficient to obtain access to certain records, I understand that I may be asked to sign another appropriate authorization or release and that any failure to do so may be taken into consideration by the Board, its agents, or employees in reviewing my application.
- 7 I understand that I may revoke this Request in writing at any time and that the Board, its agents, or employees may take the revocation into consideration in reviewing my application.
- 8 This Request is valid for the duration of the period that I am licensed with the New Mexico Gaming Control Board.
- 9 I consent to the disclosure of information compiled by the Board in connection with my application to any law enforcement or any regulatory agency of this or any other state, the government of the United States, any foreign country, or any Indian Tribe. I understand any information could include any information contained within the application, within financial or personnel records, any information found or obtained from any source, and any information maintained by the Board.

(Continued on next page)

**APPLICANT'S INVESTIGATION AUTHORIZATION  
AND  
REQUEST TO RELEASE INFORMATION**

- 10 I hereby release, waive, discharge, and agree to hold harmless, and otherwise waive liability as to the State of New Mexico, the Board, and other agents or employees of the State of New Mexico for any damages resulting from any collection, use, disclosure, or publication in any manner, other than a willfully unlawful disclosure or publication, of any material or information acquired during inquiries, investigations, or hearings, and hereby authorize the lawful use, disclosure, or publication of this material or information.
- 11 I do, for myself, my heirs, executors, administrators, successors, and assigns, hereby release the providers of the information collected pursuant to this Request, and their agents and employees, from any and all liability arising out of or by reason of complying with this Request.
- 12 A photocopy of this Request will be considered as valid and effective as the original.

Printed Full Legal Name (Last, First, Middle) \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

(Must be notarized by notary public)

State of \_\_\_\_\_ )

)

County of \_\_\_\_\_ )

Subscribed and sworn to before me by \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

My commission expires: \_\_\_\_\_ Signed: \_\_\_\_\_

Notary Public

[SEAL]



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## STAFF PERMIT CONDITIONS

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I understand and agree that the staff permit issued to me by the Board or its designee under this application is subject to the following conditions: (i) my background investigation must be completed and contain no adverse information that would prevent me from holding a staff permit, and (ii) information returned to the Board by the Internal Revenue Service must verify the tax information I disclosed in my application. I further understand and agree that I must comply with the provisions of the Bingo & Raffle Act and NM Administrative rules in order to retain a staff permit. I also understand and agree that the staff permit will be subject to suspension or revocation if these conditions are not met to the Board's satisfaction.

The award of a New Mexico Gaming Control Board Staff Permit is a privilege not a right.  
I, Applicant's Printed Name, retain/hold no property interest right in the staff permit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## PHOTOGRAPH OF APPLICANT

**Initials:** \_\_\_\_\_

AFFIX TWO, 2" X 2" COLOR PHOTOGRAPHS THAT WERE TAKEN WITHIN THE PAST SIX MONTHS. PRINT YOUR NAME ON THE FRONT BOTTOM BORDER OF THE PHOTOGRAPH BEFORE ATTACHING IT.

IF YOU ARE PROVIDING A DIGITAL IMAGE, ATTACH CD WITH YOUR NAME PRINTED ON THE DISC, OR SUBIT BY EMAIL

TO:

[GCB-LICENSING@STATE.NM.US](mailto:GCB-LICENSING@STATE.NM.US)



## PHOTO ID

**Initials:** \_\_\_\_\_

AFFIX A COLOR COPY OF YOUR  
VALID DRIVERS LICENSE OR  
STATE-ISSUED  
IDENTIFICATION CARD

## ALIEN REGISTRATION

**Initials:** \_\_\_\_\_

Affix a copy of  
Alien Registration  
Card or  
Naturalization  
Information.  
(If Applicable)



## CREDIT REPORT

**Initials:** \_\_\_\_\_ Affix a copy your most current credit report.

### NOTE:

Must be run within the past 90 days.

Source of information must come from one of the three major credit information companies:

Transunion  
Equifax  
Experian

## CREDIT EXPLANATIONS

Affix written explanations on each account that is:

**Initials:** \_\_\_\_\_  
Past Due  
Under Collection  
Under a Civil Judgement

(If Applicable)



## PAYMENT AGREEMENT(S)

**Initials:** \_\_\_\_\_ Affix any payment  
agreements entered into for  
delinquent accounts.

(If Applicable)



## EXPLANATIONS

**Initials:** \_\_\_\_\_ Affix written explanations and documentation to any question answered "Yes" on page 4.



## CRIMINAL AND INVESTIGATORY PROCEEDINGS

### INSTRUCTIONS FOR FINGERPRINTS



***READ THE FOLLOWING PAGES CAREFULLY!***

*Your license may depend on it.*



The New Mexico Gaming Control Board must accept your application and authorize you to register and get your fingerprints taken. NMGCB staff will notify you via email when you are authorized to register and schedule an appointment to take your fingerprints. **Do not register or get your fingerprints taken before you receive the authorization.**

#### ***IN-STATE APPLICANTS:***

*Within ten days of receiving authorization\** from the NMGCB, schedule an appointment and register on IdentoGO's website: <https://nm.state.identogo.com/>. Use the NMGCB's **ORI NM920170Z**. Appointments are required.

Email address(s) for authorization: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

#### ***OUT-OF-STATE APPLICANTS***

*Within ten days of receiving authorization\** from the NMGCB, register with **ORI NM920170Z** on IdentoGO's website: <https://nm.state.identogo.com/> and follow the instructions to mail registration, acknowledgment form, and hard cards to the fingerprint card processing site.

Email address(s) for authorization: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

**\*PLEASE NOTE:** In accordance with Rule 15.4.2.16 A. (8) NMAC, if you fail to register on IdentoGO's website within ten days of receiving authorization from the NMGCB, *your application will be withdrawn*. If you still wish to apply for a license with the NMGCB, **you will be required to submit a new application and fee**. If you are unable to register within ten days of receiving authorization and if you communicate with us **prior to the expiration of the ten days, we may** be able to grant an extension of time.



## CRIMINAL AND INVESTIGATORY PROCEEDINGS

### DEFINITIONS AND INSTRUCTIONS FOR QUESTIONNAIRE AND EXPLANATIONS

The questions in this section are about any arrests, charges, or offenses you may have committed or been accused of. Before answering the questions in the Criminal and Investigatory Proceeding section, carefully review the definitions and instructions.

DEFINITIONS: For purposes of this section:

- A. "Arrest" includes any detaining, holding, or taking into custody by any police or other law enforcement authorities to answer for the alleged performance of any "offense."
- B. "Charge" includes any indictment, complaint, information, summons, or other notice of the alleged commission of any "offense."
- C. "Offense" includes all felonies, crimes, high misdemeanors, misdemeanors, disorderly person offenses, and petty disorderly.

INSTRUCTIONS:

1. Answer "YES" and provide all information to the best of your ability **EVEN IF**:
  - A. You did not commit the offense charged;
  - B. The charges were dismissed or subsequently downgraded to a lesser charge;
  - C. You completed a Pretrial Intervention (PTI) or equivalent diversionary program in other jurisdictions;
  - D. You were not convicted;
  - E. You did not serve any time in prison or jail or
  - F. The charges or offenses happened a long time ago.
2. Answer "NO" **IF** any records relating to a charge, an arrest, or conviction have been expunged or otherwise officially sealed by a court or government agency.

*I have read and understand this Definitions and Instructions for Questionnaire and Explanations page.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## CRIMINAL AND INVESTIGATORY PROCEEDINGS

### NOTICE TO APPLICANT



***READ THIS CAREFULLY!***  
*Your license may depend on it.*



The application requires you to disclose and explain all arrests or charges, regardless of the final outcome. The excuses gaming regulators sometimes hear from applicants who failed to disclose an arrest or other required information in this section include:

- My attorney told me I didn't have to disclose.
- I didn't think I was arrested because I only got a ticket.
- The case or charges were dismissed.
- I didn't think that was still on my record.

*However, neither these nor any other excuses will justify a failure to disclose your criminal record.*

The New Mexico Gaming Control Board (NMGCGB) will conduct a complete background investigation. ***Your fingerprints will be used to check the FBI's criminal history record information (CHRI).*** In addition, the NMCGCB will check and verify open-source, law enforcement, and judicial records. The records search includes, but is not limited to, municipal, county, state, provincial, tribal, and federal sources.

The application is an official document. If you provide false information on your application or do not disclose all applicable information, your request for licensure is subject to denial or revocation, and you may be subject to criminal prosecution subject to 60-2E-54 NMSA 1978. **You are advised that disclosing all information is better than facing denial, revocation, or criminal prosecution.**

You have been informed to disclose all arrests and charges, even if the case was dismissed or you were found not guilty. **You will not necessarily be denied a license if you have ever been arrested, but you will be denied if you fail to disclose the arrest or charge.** Contact the Enforcement Division for assistance if you are unclear about what to disclose.

**Traffic Offenses:** You must disclose all serious traffic offenses including DUI, reckless driving, driving under denial, suspension, or revocation, or any other offense which resulted in your being taken into custody. Non-serious traffic offenses should not be listed.

***I have read and I understand this Notice to Applicant page. I understand that my application will be denied if I fail to disclose any arrest or charge.***

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## CRIMINAL AND INVESTIGATORY PROCEEDINGS

### QUESTIONNAIRE

\*If you answer yes to any of the questions, *complete the Explanations section on the following page.*  
 Attach additional page(s) if necessary.

1. Since age 18, have you EVER been arrested or detained?  
                   No                    Yes\*
2. Since age 18, have you EVER been the subject of any investigation by any law enforcement agency?  
                   No                    Yes\*
3. Since age 18, have you EVER been served a criminal summons?  
                   No                    Yes\*
4. Since age 18, have you EVER been CHARGED with ANY crime or offense in any manner?  
                   No                    Yes\*
5. Since age 18, have you EVER been CONVICTED of ANY crime or offense in any manner?  
                   No                    Yes\*
6. Since age 18, have you EVER been CONVICTED of any gambling-related felony, misdemeanor, or petty-offense?  
                   No                    Yes\*
7. Are you currently facing any pending criminal charges in any jurisdiction for any offense?  
                   No                    Yes\*
8. Are you currently under investigation by any law enforcement agency or governmental entity?  
                   No                    Yes\*
9. Are you currently on any deferred prosecution program(s) for any offense?  
                   No                    Yes\*
10. Are you currently on any deferred judgment(s) and sentence(s) for any offense?  
                   No                    Yes\*
11. Since age 18, have you ever received a pardon, or has any government agency/organization agreed to dismiss, suspend, or defer any criminal investigation or prosecution against you for any criminal offense?  
                   No                    Yes\*
12. Since age 18, have you ever been arrested or charged with any crime or offense that has been expunged or otherwise officially sealed by a court or government agency?  
                   No                    Yes\*
13. Since age 18, have you been cited or charged with any *administrative* violation of a gaming statute, regulation, or code of any municipal, county, state, provincial, tribal, federal, or national government?  
                   No                    Yes\*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## CRIMINAL AND INVESTIGATORY PROCEEDINGS

### EXPLANATIONS

Complete this section for EACH charge and/or arrest. You must disclose ALL arrests, charges, and offenses. Attach additional page(s) if necessary. Include the following information for EACH charge and/or arrest:

- Describe the circumstances surrounding the arrest, criminal summons, charges filed, and/or conviction
- Date of offense
- Charge
- City and state where the incident took place
- Law Enforcement Agency involved
- Court Involved
- Disposition
- Sentence
- If the case is pending, include future court date(s)

Attach court documents

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Criminal and Investigatory Proceedings  
**Explanations Page \_\_\_\_ of \_\_\_\_**  
(Use as many pages as necessary and number them here)



## FBI PRIVACY ACT AND FBI RECORD ACCESS AND AMENDMENT TO INFORMATION

*Federal regulation requires the NMGCB to provide the following information to applicants:*

**Authority:** The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect the completion or approval of your application. The New Mexico Gaming Control and New Mexico Bingo and Raffle Acts authorize the New Mexico Gaming Control Board to request and receive criminal history information from the Federal Bureau of Investigation or other law enforcement agencies or organizations.

**Principal Purpose:** Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

**Routine Uses:** During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine Uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

**Your fingerprints will be used to check the criminal history record information (CHRI) of the FBI.** If you have a CHRI record, the officials deciding your suitability for employment, license, or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record. You will be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before officials deny you employment, license, or other benefits based on information in the CHRI record. The procedures for obtaining a change, correction, or updating of your FBI CHRI record are set forth in Title 28, Code of Federal Regulations (CFR), Section 16.30 through 16.34. Information on how to review and challenge your FBI CHRI record can be found at [www.fbi.gov](http://www.fbi.gov) under Identity History Summary Checks or by calling the FBI. To obtain a copy of your New Mexico CHRI in order to review/update/correct the record, you can contact the New Mexico Department of Public Safety Records Unit.