

LEGISLATIVE SUMMARY SHEET

Tracking No. 0052-25

DATE: April 11, 2025

TITLE OF RESOLUTION: AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND THE NAVAJO NATION COUNCIL; CONFIRMING THE APPOINTMENT OF JEANINE JONES AS THE NAVAJO NATION AUDITOR GENERAL

PURPOSE: The purpose of this proposed resolution is to confirm the appointment of Ms. Jeanine M. Jones as the Navajo Nation Auditor General.

FINAL AUTHORITY: Navajo Nation Council

VOTING REQUIREMENT: Simple Majority

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: [Signature]
Website Posting Time/Date: 5:19 PM; 04-11-25
Posting End Date: 04-16-25
Eligible for Action: 04-17-25

PROPOSED NAVAJO NATION COUNCIL RESOLUTION
25TH NAVAJO NATION COUNCIL – Third Year, 2025

INTRODUCED BY

[Signature]
(Prime Sponsor)

TRACKING NO. 0052-25

AN ACTION
RELATING TO THE NAABIK'ÍYÁTI' COMMITTEE AND THE NAVAJO
NATION COUNCIL; CONFIRMING THE APPOINTMENT OF JEANINE
JONES AS THE NAVAJO NATION AUDITOR GENERAL

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. § 102 (A).
- B. The Auditor General shall be appointed by the Speaker of the Navajo Nation Council, subject to confirmation by the Navajo Nation Council. 12 N.N.C § 3(B).
- C. A proposed resolution requiring final action by the Navajo Nation Council shall be assigned to the Naabik'iyáti' Committee. 2 N.N.C. §164(A)(9).

SECTION TWO. FINDINGS

- A. The Speaker of the Navajo Nation Council appoints Jeanine M. Jones as the Navajo Nation Auditor General. Ms. Jones' appointment letter and resume are attached as **Exhibit A.**
- B. The Auditor General serves at the pleasure of the Navajo Nation Council. 12 N.N.C § 3(B).

1 **SECTION THREE. APPOINTMENT AND CONFIRMATION**

2 A. The Navajo Nation Council confirms Jeanine M. Jones as the Navajo Nation Auditor
3 General.

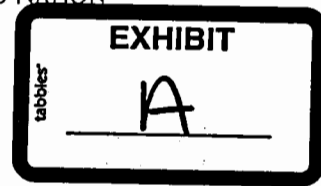
4 B. Ms. Jones shall serve at the pleasure of the Navajo Nation Council.
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CRYSTALYNE CURLEY
SPEAKER



LEGISLATIVE BRANCH
NAVAJO NATION

OFFICE OF THE SPEAKER
25TH NAVAJO NATION COUNCIL



February 25, 2025

Ms. Jeanine Jones

Re: Selection for the Position of Navajo Nation Auditor General

Dear Ms. Jones,

I write to formally inform you of your appointment to serve as the Navajo Nation Auditor General upon confirmation of the Navajo Nation Council. The Office of the Auditor General plays an essential role in safeguarding the financial integrity of the Navajo Nation and supporting transparency within our government institutions.

As Speaker of the 25th Navajo Nation Council, I have full confidence in your ability to lead with professionalism, objectivity, and a deep respect for our people and government. Your service in this role will be vital in upholding the values of trust, responsibility, and excellence in governance that our Nation expects and deserves.

Further details regarding your appointment, onboarding process, and transition schedule will be provided by my office in the coming days. Should you have any immediate questions, please feel free to contact our office. On behalf of the 25th Navajo Nation Council, I extend my heartfelt congratulations and welcome you to this important role.

Sincerely,

Crystalyne Curley, *Speaker*
25th Navajo Nation Council

Jeanine M. Jones

Objective

Fourteen years of dedicated experience in auditing, with a strong desire for further professional development. Working in a supervisory capacity, leading team projects, managing objectives, and achieving goals. Utilizing specialized knowledge and demonstrating proficiency using various software programs, databases, and everyday standard technologies. Preparation and completion of audits, from initiating, planning, fieldwork, reporting, and subsequent follow-up. Administer audits employing established audit protocols to document results. Prepare findings in accordance with auditing standards, within the established budgeted hours. Finalize audit documents to include sufficient, relevant, and competent evidence, which provide a substantiated basis for conclusions and decisions to be drawn in a proper, precise, and comprehensively valid manner.

Education

Master of Science in Forensic Accounting | May 2021 | Stevenson University
Bachelor of Science in Accountancy | May 2009 | Northern Arizona University
Associate of Science in Computer Technology | October 2007 | Rio Salado College
Associate of Arts in Liberal Arts | May 1995 | Navajo Community College

Certification

Certified Fraud Examiner | November 2013 - Current | Association of Certified Fraud Examiners

Skills and Knowledge

- Attention to detail and organization,
- Self-motivated,
- Skill in team leadership,
- Communicate clearly and concisely both orally and in writing,
- Competent in using Microsoft Word, Excel, PowerPoint, FMIS, ACL, WIND System and Outlook,
- Knowledgeable with the Navajo Nations Codes (NNC), Code of Federal Regulations (CFR), Generally Accepted Accounting Principles (GAAP), Government Auditing Standards (Yellowbook), and International Standards for Professional Practice of Internal Auditing (Redbook), Chapter Five Management System, Title 26, NN Procurement Codes, Budget Instruction Manual (BIM), NN Sales Tax Regulations, IRS Tax laws,
- Skill in understanding and interpreting tribal, federal, and state laws, regulations and guidelines governing tribal operations,
- Skill in establishing and maintaining effective relationships to resolve discrepancies, issues, and conflicts,
- Knowledgeable of business and management practices relating to general ledger accounts and other financial records,
- Knowledgeable of statistical sampling methodologies and COSO framework,
- Skill in applying auditing and accounting methods and techniques, mathematical computation, and computerized products for auditing, and
- Fluent in the English and Navajo language.

Experience

INTERNAL AUDITOR | NAVAJO NATION OFFICE OF THE CONTROLLER | FEB 2019 - PRESENT

Operating - Developed and applied the existing business processes, operation, and related controls through interviewing, observing, and analyzing. Evaluated and interpreted policies, procedures, and internal controls. Resolved internal and external inquiries.

Management - Worked closely with the Controller and all section Managers and Supervisors. Advised and assisted management on accounting and auditing issues. Assisted in amending each section's policies and procedures and developed flowcharts. Assisted in planning, analyzing, and resolving Title IV-E drawdown, CARES and ARPA funds, P-Card, DALTCS, CCDF, Headstart, etc. Conducted and assisted in interviewing and hiring. Partook in the bidding process. Because of the short staff, I was designated acting Credit Services and Property Management Manager and assisting in managing the Hardship Team.

Managed day-to-day operations and assisted in managing the Hardship Team. Used independent judgement on the day-to-day operations and decision making. Implemented, fixed, transferred, modified, and tracked budgets and contracts. Reviewed revenue, expenses, monthly reconciliation, and closing reports. Forecasting revenue, expenses, and budgets. Completed quarterly and annual reports. Assigned and managed the duties and responsibilities of the staff and completed Employee Performance Evaluation on an annual basis. Collaborated with DOJ and OPVP in amending the Home and Personal Loan Policies and Plan of Operation. Assisted in overseeing the Hardship Team in reviewing and preparing data, filtering duplicates, resolving discrepancies, and detecting fraud.

Auditing - Examined performance, process, and compliance of the Office of the Controller (OOC). Ensured that the OOC and programs were in compliance with federal, state and Navajo Nation policies, procedures, guidelines, regulations, and laws. Assisted managers in writing, evaluating, and resolving issues within the OOC and other programs. Reviewed contracts and procurements. Utilized applicable federal, state, and Navajo Laws, Regulation, Guidelines, and Standards.

Forensic Accounting/Fraud Investigation - Developed an anti-fraud policy, ran the fraud hotline, evaluated, investigated, and reported fraud, waste, and abuse within the tribal government. Promoted and deterred fraud, waste, and abuse of government resources. Depending on the nature of the potential fraud cases, they were referred to the appropriate department for further investigation. Worked in partnership with programs such as Ethics and Rules Office, White Collar Crime Unit, Department of Justice, and Office of the Auditor General. Reviewed and analyzed Hardship data for possible fraud.

SENIOR AUDITOR | NAVAJO NATION OFFICE OF THE AUDITOR GENERAL | AUG 2009 - FEB 2019

Operating - Assisted in developing and implementing Excel audit workpapers to eliminate paper workpapers. Assisted in developing and implementing new audit standards and risk and fraud assessments. Completed over 100 audits within the budget hours allocated. Work included initiating, interviewing, testing, analyzing, reviewing, writing audit reports, and providing guidance and direction.

Audit Preliminary Survey - Initiated audits by conducting an entrance conference with the auditees. Collected and analyzed financial data, budgets, resolutions/legislations, researched and/or assessing accounting and internal control systems, identified ongoing issues, and recognized potential weaknesses and/or deficiencies. Used COSO and fraud and risk assessments to identify any risks. Interviewed individuals if needed. Finally, developed the audit methodology and prepared the audit programs for the areas to be audited based on the gathered information. Adhered to the audit budget, timeline, and reporting schedules.

Audit Fieldwork - Provided concise and complete documentation of audit testing and results. Analyzed and tested records to ensure accuracy, consistency, and compliance with applicable laws, policies, and procedures and conclusions were logical, well supported, and reasonable.

Audit Reporting - Conducted an exit conference with the auditees. Created and presented oral/written reports to the Audit Manager and programs/chapters during and at the conclusion of audits. Wrote the audit reports, memos, and letters in a clear and concise manner. Performed follow-up reviews as required, thereafter. Prepared and presented audit reports consisting of findings and recommendations.

Laws, Regulation, Guidelines, and Standards - Applied the tribal, federal, and state rules, laws, regulations, and guidelines that govern the financial operations. More specifically, worked with the GAAP, Yellowbook, Redbook, CFR, NNC, Chapter Five Management System, Title 26, NN Procurement Codes, NN Sales Tax Regulations, and other applicable policies and procedures. The above-mentioned were used to establish and maintain quality assurance and improvement of the internal auditing operations and activities.

Supervision - As a Lead Auditor, supervised and trained associate auditors in conducting audits from the preliminary through reporting. Provided guidance on how to conduct an interview, gather information, identify issues, analyze, test, and write reports. Reviewed colleagues' workpapers to ensure that audit testing and results were clear, concise, and complete and the five elements of a finding were presented. Assisted in preparing and presenting audit reports.

Advisory Services - Advised and assisted programs/chapters on accounting, auditing, and internal controls. Presented audit reports to the auditees, Officials, and public. Assisted chapters/programs in developing their Corrective Action Plans. If necessary, assist programs/chapters at the request of the Council or standing committees.

Forensic Accounting/Fraud Investigation - Incorporated fraud assessment into the audit program to detect and deter fraud, waste, and abuse of government resources. Evaluated, investigated, and reported fraud, waste, and abuse within the tribal government. Potential fraud cases were referred to the appropriate department such as Ethics and Rules Office and White-Collar Crime Unit for further investigation.

ACCOUNTS MAINTENANCE CLERK | NAVAJO AREA OFFICE INDIAN HEALTH SERVICES | MAY 2009 - AUG 2009

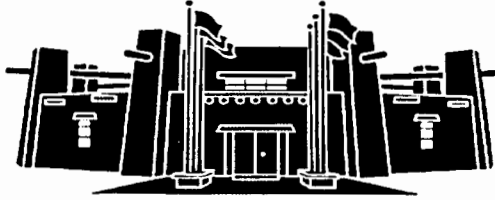
Administrative - Answered incoming calls. Sorted incoming mail. Created spreadsheets. Assisted the accountants.

Auditing - Researched A/P and A/R in the UFMS. Pulled supporting documents for the Auditors.

PROJECT ASSISTANT | NAVAJO DEPARTMENT OF WORKFORCE DEVELOPMENT | MAY 2008 - AUG 2008

Administrative/Management - Negotiated and established worksite agreement for summer employment program. Monitored and implemented activities for the employees. Maintained worksite timesheets and obtained paperwork needed. Oversaw and ensured participants met specific performance requirements of the employment program.


Office of Legislative Counsel
Telephone: (928) 871-7166
Fax No. (928) 871-7576



Honorable Crystalyne Curley
Speaker
25th Navajo Nation Council

MEMORANDUM

TO: Honorable Crystalyne Curley, Speaker
25th Navajo Nation Council

FROM: 
G. Michelle Espino, Chief Legislative Counsel
Office of Legislative Counsel

DATE: April 11, 2025

SUBJECT: **AN ACTION RELATING TO THE NAABIK'ÍYÁTI' COMMITTEES
AND THE NAVAJO NATION COUNCIL; CONFIRMING THE
APPOINTMENT OF JEANINE JONES AS THE NAVAJO NATION
AUDITOR GENERAL**

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. Based on existing law and review of documents submitted, the resolution as drafted is legally sufficient. As with any action of government however, it can be subject to review by the courts in the event of proper challenge.

Please ensure that this particular resolution request is precisely what you want. You are encouraged to review the proposed resolution to ensure that it is drafted to your satisfaction.

The Office of Legislative Counsel confirms the appropriate standing committee(s) based on the standing committees' powers outlined in 2 N.N.C. §§301, 401, 501, 601 and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. §164(A)(5).

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0052-25_

SPONSOR: Crystalvne Curley

TITLE: An Action Relating to the Naabik'iyáti' Committee and the Navajo Nation Council; Confirming the Appointment of Jeanine Jones as the Navajo Nation Auditor General

Date posted: April 11, 2025 at 5:19PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY

LEGISLATION NO.: 0052-25

SPONSOR: Honorable Crystalyne Curley

TITLE: An Action Relating to the Naabik'iyáti' Committee and the Navajo Nation Council; Confirming the Appointment of Jeanine Jones as the Navajo Nation Auditor General

Posted: April 11, 2025, at 5:19 PM

5 DAY Comment Period Ended: April 16, 2025

Digital Comments received:

Comments Supporting	<i>None</i>
Comments Opposing	<i>None</i>
Comments/Recommendations	<i>None</i>



Legislative Secretary II
Office of Legislative Services

April 17, 2025; 8:11 AM

Date/Time

**25th NAVAJO NATION COUNCIL
NAABIK'ÍYÁTI' COMMITTEE REPORT
Third Year 2025**

The **NAABIK'ÍYÁTI' COMMITTEE** to whom has been assigned:

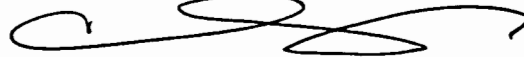
NAVAJO LEGISLATIVE BILL # 0052-25

An Action Relating to the Naabik'iyáti' Committee and the Navajo Nation Council;
Confirming the Appointment of Jeanine Jones as the Navajo Nation Auditor General

Sponsored by: Honorable Crystalyne Curley

Has had it under consideration and reports the same that the legislation **WAS PASSED
AND REFERRED TO THE NAVAJO NATION COUNCIL.**

Respectfully Submitted,



*Honorable Crystalyne Curley, Chairwoman
NAABIK'ÍYÁTI' COMMITTEE*

17 April 2025

MAIN MOTION

Motioned by: Honorable George H. Tolth

Seconded by: Honorable Brenda Jesus

Vote: 10 in Favor, 04 Opposed (Chairwoman Curley Not Voting)

NAVAJO NATION

618

4/17/2025

Naa'bik'iyati' Committee Special Meeting

03:34:04 PM

Amd# to Amd#

New Business: Item A. (MAIN)

PASSED

MOT Tolth, G

CONSENT AGENDA

SEC Jesus, B

0038-25/0047-25/0032-25/0052-25

Yeas : 10

Nays : 4

Excused : 5

Not Voting : 4

Yea : 10

Begay, H

Mitchell, A

Simpson, D

Tolth, G

Jesus, B

Nez, R

Slater, C

Yazzie, L

Johnson, C

Notah, N

Nay : 4

Yanito, C

Yazzie, C

Claw, S

Crotty, A

Excused : 5

Charles-Newton, E

Parrish, S

Simonson, G

Tso, O

Nez, A

Not Voting : 4

Daniels, H

James, V

Begay, N

Arviso, S

Presiding Speaker: Curley, C